

**PROSPECTUS FOR
M. Phil
(CLINICAL PSYCHOLOGY)**

2020-2021



**DEPARTMENT OF CLINICAL PSYCHOLOGY
DAYANAND MEDICAL COLLEGE & HOSPITAL,
LUDHIANA, PUNJAB, INDIA**



STATE OF THE ART - CANCER CARE CENTRE



COLLEGE OF NURSING

ओउम् भूर्भुवः स्वः

Aum Bhuur Bhuvah Svaha

तत्सवितुर्वरेण्यं

Tat Savitur Varenyam

भर्गो देवस्य धीमहि

Bhargo Devasya Dheemahi

धियो यो नः प्रचोदयात् ॥

Dhiyo Yo Nah Prachodayaat

*Thou O Supreme Lord,
The Source of Existence, Intelligence and Bliss,
The Creator of the Universe!
May we prove worthy of thy choice and acceptance!
May we meet thy glorious grace!
May Thou vouchsafe an unerring guidance to our intellect
and
May we follow thy lead unto righteousness!*

Invocation

*Sarve Bhavantu Sukhinah !
Sarve Santuniramaya !
Sarve Bhadrani Pasyantu !
Ma Kaschit Dukha Bhag Bhavet !*

*May All Live Happily !
May all Enjoy Good Health !
May All See Auspiciousness !
May None Experience Distress !
May Peace Prevail Everywhere !*

TEN PRINCIPLES OF ARYA SAMAJ

- God is the ultimate source of all true knowledge and of the objects that are known by its means.
- God is existence, intelligence and the Sat-Chit-Anand. He is formless, almighty, just, merciful, unborn, infinite, unchangeable, beginningless, incomparable, the support and Lord of all, all pervading, omniscient, imperishable, immortal, exempt from fear, eternal, holy and the Maker of the Universe. To Him alone worship is due.
- The Vedas are books of true knowledge. It is the paramount duty of all Aryans to read them and to teach them, to hear them, to read and to read them to others.
- We would always be ready to accept truth and renounce untruth.
- All actions should be done in conformity with Dharma after due consideration of right and wrong.
- The primary aim of the Arya Samaj is to do good to all mankind i.e. to promote their physical, spiritual and social welfare.
- We should treat all people with affection and justice and with due regard to their merits.
- We should aim at dispelling ignorance and promoting knowledge.
- No one should remain satisfied with his own welfare. He should regard his welfare as a part and parcel of the welfare of all.
- In matters which affect the well-being of all, a person should give a subordinate place to his likings. In matters which affect him alone, he is to enjoy freedom of action.

MANAGING SOCIETY (OFFICE BEARERS)



Sh. Sunil Kant Munjal
President



Sh. Amrit Nagpal
Vice President



Sh. Gian Chand Dhawan
Vice President



Sh. Sudershan Sharma
Vice President



Sh. Prem Kumar Gupta
Secretary



Sh. Rajesh Sood
Joint Secretary



Sh. Satish C. Sanwalka
Treasurer

FROM THE DESK OF THE PRINCIPAL, DMCH



Dear Applicant,

It gives me immense pleasure to greet you on behalf of Dayanand Medical College & Hospital (DMCH), Ludhiana. Over the years, our medical institution has strived to attain excellence in medical and nursing education, teaching and patient care. Presently, our hospital is considered as one of the leading teaching hospitals in the country. We provide the most modern teaching aids for our students. Our lecture theaters are air conditioned, and have the facility for routine use of multimedia projection for a comfortable learning environment. In fact, the institution is always endeavoring hard to adopt latest teaching skills and aids to improve the quality of education.

At DMCH, we endeavor to constantly instill strength and character in our students to take up the role of future guardians of health care and be the masters in the art of healing. At the same time, I sincerely hope that you will provide yeoman services in removing human misery and pain. Services to human beings are service unto God.

I wish you all the best for a bright future. God bless you !

Dr. Sandeep Puri
Principal

FROM THE DESK OF THE VICE PRINCIPAL, DMCH



Dear Applicant,

Dayanand Medical College and Hospital is today recognized as a centre of excellence in medical education, patient care and research. The clinical exposure is enriching as we have a capacity of around 1500 beds, 24 departments including 14 super speciality and a strength of 186 faculty members. With one of the busiest emergency complex, the most modern cardiac centre and state of art intensive care unit complex, the institution provides best opportunities to young aspirants. The DMCH Cancer Care Centre, the new medical college complex, the vast nursing college and hostel have further added to the strong infrastructure and service base of the institution.

A unique characteristic of the medical college is that it seeks to promote a distinctive and balanced way of life for medical students through academic excellence, outstanding performance in co – curricular activities, and commitment towards service of the patients.

This is a 100% merit institution running on sound principles of collective learning, sharing of knowledge, clinical skill development and providing the best care to the patients. The prospectus is a window to the experience of being at DMCH. It contains details about the college, student's activities and admission related information.

I welcome your interest in college and hope you will unfold exciting possibilities – a unique and empowering space. The management, faculty, staff and students of DMCH family look forward to welcome the new members of batch 2020.

Dr G.S. Wander

Vice Principal

FROM THE DESK OF OTHER MEDICAL ADMINISTRATORS



Dr. Rajoo Singh Chhina
Dean Academics &
Medical Supdt.



Dr. Ashwani K. Chaudhary
Medical Supdt.



Dr. Sandeep Sharma
Addl. Medical Supdt.



Dr. Bishav Mohan
Addl. Medical Supdt. HDHI



Dr. Sandeep Kaushal
Asst. Dean Academics

Dear Applicant,

Welcome to DMCH family. We just celebrated 50 glorious years of our inception in 2014. Congratulations to be a part of one of the most prestigious nursing college of the state. The imposing infrastructure, state of the art equipment and renowned faculty are all available for the best learning experience.

The first step in the field of Clinical Psychology is to start on a sound foundation which is provided by DMC. You have to nurture yourself with your hard work and persistence. Be assured of the support from us in the journey. Inculcate the right mix of values, conduct and yearning to excel.

We are all approachable and would ably assist you in this journey. Wishing you a happy learning experience.

Medical Administrators Committee

ABOUT THE DEPARTMENT OF CLINICAL PSYCHOLOGY

The section of Clinical Psychology was established in 1985 and was announced as separate entity/ department in 2017 with two full time faculty. It is well equipped department with active liaison of Psychiatry, Medicine, Neurology, Neuro-surgery and Pediatric departments.

Component of Mental Health available at DMCH are

- a) Department of Psychiatry
- b) Drug De-addiction Centre
- c) Department of Clinical Psychology

The Medical College is a premier centre for postgraduate medical training and research in the region catering to the physical and mental health needs of whole of the state of Punjab and also adjoining areas and neighboring states. The above components of the Institute compliment and provide comprehensive services in the field of mental health.

The department of psychiatry has total 30 beds, (for male and female psychiatric patients) and separate 10 bedded Drug-De-Addiction centre.

The department of Psychiatry was established in 1985 and is running a recognized MD training course by Medical Council of India with an annual intake of 03 MD every year. Department of clinical psychology is running a recognized course of M.Phil Clinical Psychology by Rehabilitation Council of India (2019-2021) with intake of 05 M.Phil. (Clinical Psychology) students. The Institute is committed for quality man power development in the state of Punjab.

Speciality Clinics :-

The department of Psychiatry runs the following specialty clinics to provide specialized services to the patients

- i) Geriatric Psychiatry clinic.
- ii) Psychosexual clinic
- iii) Child guidance clinic
- iv) De addiction clinic

SCHEDULE FOR ADMISSION AT A GLANCE ENTRANCE EXAMINATION – 2020

1.	Online application form and prospectus will be available on institution website i.e. www.dmch.edu from	21.09.2020
2.	Last date for applying through online application	07.10.2020
3.	Last date for submission of printed copy of application form in the Principal Office - By Hand / Regd. Post / Speed Post along with the followings : <ul style="list-style-type: none"> ▪ Self attested copy of all academic certificates i.e. Secondary School Certificate, Senior Secondary School Certificate, Degree & Detailed Marks Cards of Under graduation & Post graduation etc. ▪ Self attested copy of category certificate, in case of belongs to reserve category. ▪ Self attested copy of valid ID proof and address proof. ▪ Demand Draft of ₹6,000/- as application form fee in favour of 'Dayanand Medical College & Hospital Managing Society' payable at Ludhiana or pay through online portal (submit proof of payment). 	12.10.2020
4.	Availability of Roll Number-cum-Admit Card	15.10.2020
5.	Date of Entrance Exam <ul style="list-style-type: none"> ▪ Written Test ▪ Interview 	17.10.2020
6.	Display of merit list	17.10.2020
7.	Date of counselling for admission	To be announced on website
8.	Display of selection list and waiting list	To be announced on website
9.	Joining in the department	On declaration of result
10.	Commencement of academic session	As per University Norms

Note : The candidates who will be allotted seats during the counseling are required to deposit the **demand draft of six months tuition fee** (as per the fee structure available in the prospectus) in favour of **Dayanand Medical College & Hospital Managing Society**, Payable at Ludhiana. It is mandatory to deposit the fee at the time of counseling, failing which the seat will be allotted to the next candidate in the merit.

Note:-

• **No separate intimation for Interview will be given.**

• **List of selected candidates will be displayed after written exam in the afternoon and selected candidates will be required to produce all the original documents before appearing for the interview.**

In case of rescheduling of dates or any other change; candidates are advised to regularly check the DMCH Website (www.dmch.edu)

1. The centre at which a candidate is to appear will be indicated on the 'admit card' to be issued to the candidate provisionally subject to the verification of his/her eligibility. No candidate will be admitted to the examination hall, without producing "admit card" in original. In case the 'admit card' is not received by the candidate before two days of the date of entrance examination, he/she should contact the office of Principal, DMCH Ludhiana in person on any working day along with an attested copy of his/her photograph.

2. **The application form has to be filled online on website of institute (www.dmch.edu) stating all the information of the candidate, scanned photograph, scanned signature thumb print along with details of Demand draft should be uploaded and further print out of the same (according to the instructions supplied) should reach the office of Principal, Dayanand Medical College & Hospital (DMCH), Ludhiana - 14001, Punjab on or before 12th October, 2020 (upto 4:30 PM) failing which the application form will be rejected. College will not be held responsible for any postal delay in receipt or loss of application in transit.**

The classes for above courses will start w.e.f.

ELIGIBILITY

1. A candidate for appearing in the Entrance Examination for M.Phil IN CLINICAL PSYCHOLOGY will be eligible if he/she:
 - i) Is a citizen of India.
 - ii) Possesses MA/M.Sc. in Psychology/Applied Psychology/Clinical Psychology (regular degree) from a recognized University by the UGC with minimum 55% marks (50% for SC/ST). Duration of Masters program must be of two years.
 - iii) Certificate of good conduct from the head of the institution last attended.

Note: To determine the eligibility criteria, calculation of marks obtained in qualifying examination will be made as per instructions of Registrar, Baba Farid University of Health Sciences, Faridkot, Punjab.

2. A student who is already admitted to any course in any institution can only be eligible to apply for any other course only after passing the first course. An undertaking to this effect will be obtained from the candidate. Concealment of facts would invite disqualification.
3. Employees of the State or Central Government or of any Public Sector undertaking of State Government should send their applications through their employers. However, the advance copy of the application (complete in all respect) can be sent. In case the application is not received through the employer before the date of the entrance test, a NO OBJECTION CERTIFICATE from the employer should be produced at the time of entrance test failing which the candidate will not be allowed to appear in the entrance test.

PROCEDURE FOR APPLYING

The application form should be filled online and scanned copies of photograph, signature & thumb impression (use left thumb impression for boys & right thumb impression for girls) should be uploaded on the official website of the institute and further printout of forms along with Xerox copies of required documents should reach **the office of the Principal, Dayanand Medical College & Hospital, Ludhiana - 141001, Punjab, India** on or **before 12th Oct, 2020 upto 4:30 P.M.** It can be delivered either personally or be sent under registered cover/speed post. Candidates already in employment should send their application through proper channel. Incomplete application or applications received after the closing date and time will not be considered. The DMCH takes no responsibility for any postal delay in the receipt or loss of application in transit.

The application form and prospectus can be downloaded from the University website i.e. **www.dmch.edu**. The candidate should fill the form online and should send the print out of the filled form along with photocopies of the desired documents and demand draft of Rs. 6000/- drawn in favor of the Dayanand Medical College and Hospital, Ludhiana payable at HDFC Bank, Dayanand Medical College, Ludhiana.

[Fee charges :- a)Prospectus – Rs.3000/- b) Entrance Exam fee- 3000/-]

The candidates can also deposit the fee charges by adding transaction charges in case of candidates from outside Ludhiana directly in DMCH Bank Account (**HDFC Bank Ltd., DMCH Branch, Ludhiana A/C No. 50100277444511, IFSC code- HDFC0009448/ HDFC0000034**).

NOTE:

The receipt/proof for deposit of the cost of application form must be produced by the candidate at the time of counseling.

I. The application form must be accompanied by the following certificates:-

- 1) Certificate of Matriculation
2. 10+2 (detailed Mark sheet)
3. Graduation degree and mark sheet (BA/BSc.)
4. MA/M Sc. in Psychology degree and mark sheet
5. Caste Certificate.
6. Aadhar Card
7. Voter Card
8. Eight copies of the recent photographs (passport size) with names at their back.
9. **Demand Draft** / receipt of online transaction.

II. Information for candidates:

1. The cost of Prospectus/application form will not be refunded under any circumstances.
2. Any attempt on the part of a candidate, his parents or relatives to canvass or bring influence to bear upon the DMCH directly or indirectly, for securing admission will be a disqualification for admission.

3. The candidate is to be admitted on the basis of information submitted by him and if, at any subsequent stage, it is discovered that any portion of this information is incorrect, the student will be removed from the Institution and all fees and other dues paid up till the date of such removal shall be forfeited. Any further action against that student as deemed suitable may also be taken by the institute authorities.

4. The application form should be filled in carefully online by the candidate. All claims made in the application must be supported with documentary proof. Applications which are incomplete in respect of the required particulars or lack the essential documents will be rejected.

5. No judicial proceedings will lie against DMCH for:-

- i) Any bonafide error that may occur in the selection of any candidate for admission.
- ii) Refusing to accept a certificate.
- iii) Any other reason pertaining to admission of the student(s).

6. In case of any ambiguity in the rules, interpretation of the same by the college shall be final.

7. Any student who violates the above conditions willfully or otherwise shall be liable to be expelled from the course of studies.

8. Any instructions/directions to modify/change any condition can be issued by the college prior to 1st counseling.

9. Any objection about the entries/conditions of eligibility mentioned in the prospectus can be made to the office of principal atleast 3 days before the date of the written test.

SCHEME OF EXAMINATION

1.
 - (a) **Date of Entrance Examination** : 17/10/2020
 - (b) **Timings** : 9:30 AM
 - (c) **Venue** : Lecture Theater, College Campus, DMCH, Ludhiana
2. **Medium of Examination**
The medium of Entrance Examination will be English.
3. **Scheme of Examination**
The Entrance examination shall consist of one paper of one and a half hour duration. The paper will include 80 objective type questions.
4. **Number of questions and Maximum Marks**
 - (i) There will be 80 questions with four options, one correct answer type carrying one marks each (Syllabus for Entrance Exam for **M.Phil in Clinical Psychology** that of PG Level Course in MA/M.Sc. In Psychology/Applied Psychology/Clinical Psychology) and Interview will carry 20 Marks.
 - (ii) The paper shall carry a maximum of 80 Marks. Full credit will be given for each correct answer and 20 marks for interview.
 - (iii) **There will be No Negative Marking.**
 - (iv) The admission will be based on the total score of entrance examination and interview.
5. **Instructions for Question Booklet**
 - (i) Candidates will be given a Question Booklet and Answer Sheet immediately after taking seat. They are advised to read and follow the instructions on front and backpage of the question Booklet carefully.
 - (ii) There is Question Booklet number mentioned on the front page, which every candidate must carefully fill in the appropriate place on the Answer Sheet.
 - (iii) Candidate must sign on the front page of the Question Booklet at the appropriate place.
 - (IV) The Question Booklet has paper seal pasted on it. Candidate should break the seal and open the Question Booklet only when they are asked to do so by the Invigilator.
 - (v) Candidate must check that Question Booklet has 80 questions immediately after breaking the seal. In case any mistake in the Question Booklet is found, Invigilator may be requested to change the same immediately but not later than half hour.
 - (vi) The Question Booklet and the Answer Sheet must be returned to the Invigilator before leaving the Hall.
 - (vii) The candidate shall indicate the number of questions attempted in each section.
6. **Instructions for Answer Sheet**
 - (i) Use ball pen (black) provided for filling the Answer Sheet.
 - (ii) Do not fold or put any stray mark, nor do any rough work on the Answer Sheet.

(iii) Fill in the Roll No. and Question Booklet No. and Booklet Code printed on front page of the Question Booklet in the proper blocks as directed on the Answer Sheet.

(iv) Sign at the appropriate place on the Answer Sheet with Ball pen(black).

7. Rough Work

The candidate should not do any rough work on the Answer-sheet. All rough work can be done on the last page of Question Booklet. **Do not mark or write anything elsewhere in the Question Booklet.**

8. Procedure to be followed in the Examination

(i) No candidate shall be allowed entry in Examination Hall 15 minutes after starting of examination.

(ii) 10 minutes before the commencement of the examination each candidate will be given a sealed. Test Booklet and answer-sheet.

(iii) Immediately on receipt of the Test Booklet the candidate will fill in the required particulars on cover page of the Test Booklet with Blue or Black ball pen only. But she/he will not open the Test Booklet until asked to do so by the invigilator.

(iv) Books, papers, slide rule, log table, cellular phone, pager, calculator, wrist watches or any other electronic gadget etc. are not allowed in the Examination Hall.

(v) The examination will start exactly at the time mentioned in the Prospectus' and an announcement to this effect will be made by the Invigilator.

(vi) During the examination the Invigilator will check 'Admit-Card' of the candidate and compare photographs to satisfy himself about the identity of each candidate. The invigilator will also put his signature in the place provided in the Answer-Sheet.

(vii) The candidate will be provided black Ball Pens.

(viii) After completing the test and before handing over the Test Booklet and Answer-Sheet, the candidate should check again that all the particulars required in the Test booklet and the Answer Sheet have been correctly written.

(ix) A bell will ring at the beginning of the examination and at half time. A bell will also ring before the closing time when the candidates must stop marking responses.

(x) The candidate will be supplied Answer Sheet which will be evaluated carefully. Complete and accurate marking on this sheet is, extremely important.

(xi)(a) To answer questions, the candidate will be required to darken in the circle by using black ball Pen corresponding to the answer, she/he thinks to be correct against the serial number of the question. (b) It should be carefully noted that the circles should be dark and be filled in as complete as possible.

(xii) The test-booklet and the Answer sheet are to be handed over to the Supervisor/Invigilator

before leaving the hall The candidate who does not hand over the test-booklet along with the answer Sheet to the Supervisor/Invigilator, her/his candidature will stand cancelled besides facing action to be decided by the Authority.

**** In case of more than one answer marked, the answer will be considered wrong. No over right / cancelling of the answer would be considered.**

(xiii) "The candidates are required to furnish the 'Admit Card' at the time of (i) entry into the Examination Hall and (ii) during the course of examination for necessary identification by the supervisory staff on duty. The candidates are, therefore, advised to keep the 'Admit Card' intact.

(xiv) There will be no revaluation/ re-checking of Answer sheets.

(xv) Videography/ photography will be done of each student.

(xvi) The videography/ photography and finger prints expert report etc. in doubtful cases will be the basis to ascertain the identity of the candidate.

***sample question along with method of marking are given below:**

Question 40 : when a tuning fork vibrates with 1.0m or 1.05m long wire of a condomotor, 5 beats per second are produced in each case. What will be the frequency of the tuning fork?

(A). 195 (B). 295 (C). 205 (D). 210

ANSWER SHEET (Blacken the correct answer)

Question 39 : (A) ☐ (B) ☐ (C) ☐ (D) ☐

Question 40: (A) ☐ (B) ☐ (C) ☐ (D) ☐

9.PUNISHMENT FOR USE OF UNFAIR MEANS

If any candidate is found guilty of any breach of rules mentioned in the prospectus or guilty of using unfair means, she/he will be liable to be punished by the Competent Authority.

(a) Impersonation

(b) Copying with help of books/ cell phones/ verbal communication/ piece or paper having material for copying.

(c) Exchange of Question Booklet/ Answer Sheet.

(d) Copying by seeing the other candidates answer books.

(e) Any other method of unfair means not mentioned in the prospectus.

(f) The action will be taken as per the unfair means ordinance or as per the recommendations of the Vice-Chancellor.

10. RESULT

The list of **qualified candidates** will be displayed on the notice board of Office of the Principal DMCH as well as on DMCH Website i.e. www.dmch.edu

NOTE : The candidate who will be allotted seats during the counselling are required to deposit the **demand draft of six months tuition fee** (as per the fee structure available in the prospectus) in favour of **Dayanand Medical College & Hospital Managing Society, payable at Ludhiana**. It is mandatory to deposit the fee at the time of counseling, failing which the seat will be allotted to the next candidate in the merit.

11. LEGAL JURISDICTION

All disputes pertaining to the conduct of examination and admission shall fall within the jurisdiction of Ludhiana only. The competent authority shall be the legal entity who may sue and be sued.

12. MEDICAL EXAMINATION

(a) The selected candidates at the time of counseling(s) will report to the institution for medical examination and fee deposition on the dates fixed by the selection committee. The standard of physical fitness required for admission will be determined by the medical board constituted . The candidature of candidate found medically unfit will be liable to cancellation.

(b) Selected physically handicapped candidate will also have to appear before the Medical Board for assessment whether he/she is fit to carry out the duties despite being handicapped. The decision of the Board will be final.

FEE STRUCTURE

1. TUITION FEE (Payable on Six Monthly basis)	RS. 1,50,000/- P.A.
2. FOR LIBRARY MEMBERSHIP	Rs. 2,000/-
3. CAUTION MONEY FOR PSYCHO CLINIC CUM LAB REFUNDABLE AFTER COMPLETION OF TRAINING)	RS. 10,000/-
4. UNIV. REGISTRATION FEE(one time)	As per Baba Farid University OF Health Sciences (BFUHS) requirements
5. Administrative fee	As per Baba Farid University OF Health Sciences (BFUHS) requirements
6. Medical exam	Rs. 2,000/-
7. Health Insurance charges	Rs. 2,800/-
8. BFUHS E- Journal fee (P.A.)	Rs. 2,000/-

Additional Provisional Charges for HOSTELERS :

HEAD	General Room (Non-Ac)
Hostel security (one time)	Rs. 25,000/-
Hostel Rent (per annum)	RS. 15,000/-
Electricity, water consumption charges (per annum)	Rs. 3500/-
Transport charges	Rs. 21,000/-
Mess advance	Rs. 30,000/-

Late fee after due date will be charged as follows

Particulars	Upto the cut off Date of fee deposition	Late fee applicable after the cut off date of fee Deposition (for the students depositing their fee dues as under)			
		Within two weeks after the cut off date	Within two weeks after the dates of column no. (ii)	Within two weeks after the dates of column no. (iii)	After the date of column no. (iv)
	(i)	(ii)	(iii)	(iv)	(v)
Students depositing their fee dues	No late fee is applicable	Rs.200/- per week or part thereof	Rs. 300/- per week or part thereof	Rs. 500/- per week or part thereof	Concerned students will be debarred from attending their classes/ from joining their duties, till deposition of the fee dues along with late fee as per column no. (iv)

Fee structure is subjected to revision from time to time as per University/ concerned department/institution rules. No stipend will be paid by the University / Institutions for the said course.

METHOD OF SELECTION AND ADMISSION

1. The candidates will be selected on the basis of the merit of scores entrance test and interview. If the seats still remain vacant after exhausting the merit list of entrance examination, the seats will be filled on the basis of marks obtained in qualifying examination.

2. If two or more candidates secure identical marks in the entrance test their relative merit will be determined by the marks obtained by them in MA/M.Sc in Psychology/ Applied Psychology/ Clinical Psychology (Regular). Further, if candidates would have scored similar marks in masters program then age (as mentioned in Xth certificate) would be the selecting criteria (eldest will be given preference).

• **List of selected candidates will be displayed after written exam in the afternoon and selected candidates will be required to produce all the original documents before appearing for the interview.**

3. Once qualified, the selected candidates must join the course after depositing necessary fees within stipulated period decided at the time of counseling.

GENERAL INSTRUCTIONS :

1. Applications received after the closing date or which are not complete in all respects will not be considered.
2. Candidates are advised to submit their application form in person or by registered/speed post. The Institute takes no responsibility for any delay in the receipt or loss of application in transit. Courier will not be accepted
3. All claims made in the application must be supported with documentary proof.
4. Employees of State or Central Government or of any Public Sector Undertaking of State Government should send their applications through their employers. However, the advance copy of the application (complete in all respect) can be sent. In case the application is not received through the employer before the date of the entrance test, a NO OBJECTION CERTIFICATE from the employer should be produced at the time of entrance test falling which the candidate will not be allowed to appear in the entrance test.
5. Candidates will have to make their own arrangement for stay for entrance test as well as counseling. No TA/DA will be paid by university.
6. The decision of the Director of the Institute; as per the recommendations of selection committee shall be final in matter of selection of candidates for admission to the course and no appeal shall be entertained on the subject.
7. Address code would be decided for the students and each one would follow the same.
8. Course is counted on full time basis. Private practice in any form is prohibited. The candidates are strictly not permitted to undertake any other part time or correspondence courses.
9. All candidates admitted to the institute shall maintain good conduct, attend Regular classes and abide by the regulations of the institute.

10. Selected candidates shall have to submit migration certificate from the University from which they have passed the last qualifying examination, at the time of joining the institute.
11. **Qualified candidate's list for counseling will be notified on the Institute's Notice Board as well on DMCH Website i.e. www.dmch.edu**
12. **No individual intimation will be given for counseling.**
13. **Any changes in date, time venue and/ or schedule of the counseling will be uploaded on university website and notice boards, no individual intimation will be given to the candidates.**
14. The candidates are requested to keep themselves updated by visiting our website regularly from time to time.
15. **In case if candidate opts to discontinue the course at any point, he/she is liable to pay the remaining fee for full term course of two years in order to receive all the original deposited documents from the institution.**
16. Before joining the course, the selected candidates shall submit Affidavits/Declaration as per Annexure A to Annexure E and Bank Guarantee/Surety Bond for the balance tuition fee, in the prescribed format Annexure-F/G alongwith photocopy of ownership proof of the property (in case of surety bond).
17. The rules and regulation in this prospectus are subject to change in accordance With the decision of the institute from time to time based on the recommendation of selection Committee for M.Phil. course, DMCH Ludhiana.
18. **Warning**
In case any candidate is found to have supplied false information or certificate or found to have withheld or concealed some information, he/she shall be debarred from continuing the course and shall face such appropriate action initiated against him/her by the Principal of the Institute.

Accommodation

The hostel is available at College of Nursing DMCH.

Attendance

Course of the study must, unless special exemption is obtained, be continuously pursued. Any interruption in a candidate's attendance during the course of study, due to illness or other extraordinary circumstances must be notified to the Head of the Institution/ concerned authority and permission should be obtained. Under any circumstances the course must be completed within 4- Yr. from the date of enrolment. A minimum attendance of 80% (in the academic year) shall be necessary for taking the respective examination.

Leave/vacations

- a) No vacation is permitted to any M.Phil in Clinical Psychology Student.
- b) 20(Twenty) days of Casual Leave, maximum of 10 (Ten) days per academic year shall be permitted during the course period.
- c) The leave remaining un-availed during a particular academic year, and will not be carried over the next year of the course. Leave/unauthorized absence, exceeding the duration of admissible leave for the year, will not be adjusted against leave due for subsequent years.
- d) In case a student takes more leave than the prescribed leave (even on medical ground), or remains absent from training without proper permission, he/she shall not be allowed to appear in the university examination untill he/ she completes that shortage of

training, which may have occurred due to extra leave/unauthorized absence, by undergoing further training beyond the normal duration of the course.

e) The name of any student, who remain absent from training without proper permission of competent authority for a period of 30 days, would be removed on the advice of HOD from the rolls of Institutions and the University and his/her registration for the course would be canceled. Such student would not be allowed to join any other M. Phil Courses during the remaining duration of the course from which the registration has been cancelled.

f) All candidates joining the M.Phil programme shall work as full time student trainees.

g) The conditions mentioned in para `a` to `d` (Level/Vacations) are to be fulfilled by all candidates independent of attendance requirement.

h) Application for all types of leave should be forwarded through the HOD.

Duration and content of the Courses

M.Phil in clinical Psychology training program

This course gives a comprehensive coverage of (1) Psycho diagnostics assessment (2) Counseling and Psychotherapy (3) Family & Marital therapies (4) Behavioral medicine and Behavior Therapy (5) Child and Adolescent Mental Health (6) Management of Substance Abuse (7) Psychosocial Rehabilitation & (8) Neuropsychology. The didactic lectures, clinical teaching through case conferences and topic discussion are held regularly. The seminars and journal club provide additional input. The research orientation is given through the dissertation on the clinical topic. Candidates work under supervision of the consultants on wide range of psychiatric and neurological problems.

Duration

This is full time clinical training course providing opportunities for appropriate practices and apprenticeship for two academic years divided in part –I and II for both the courses. **Medium of instruction/examination will be English for the said course.**

Content of the Course (See section 5.0 for subject wise syllabus of Part - I and II)

Part -I (I Year)

Group “A”

Paper I : Psychosocial Foundation of Behavior and Psychopathology

Paper II : Statistics and Research Methodology

Paper III : Psychiatry

Practical : Psychological Assessments including Viva Voce

Group “B”

Submission : Five full-length Psycho-diagnostic Records, out of which one record each should be related to, child and neuropsychological assessment. The records should include a summary of the clinical history organized under relevant headings, and a discussion on a) rationale for testing, b) areas to be investigated, c) tests administered and their rationale, d) test findings and e) impression

Part -II (II Year)

Group “A”

Paper I: Biological Foundations of Behavior

Paper II: Psychotherapy and Counseling

Paper III: Behavioral Medicine

Practical : Psychological Therapies including Viva Voce

Group “B”

Submission : Five fully worked-out Psychotherapy Records, out of which one should be child therapy record. The records should include a summary of the clinical history organized under relevant headings, and a discussion on a) reasons for intervention(s), b) areas to be focused including short- and long-term objectives, c) type and technique of intervention employed and rationale d) therapy processes, e) changes in therapy or objectives, if any, and the reasons for the same, f) outcome, g) prevention strategies, f) future plans

Group “C”

Dissertation: Under the guidance of a Clinical Psychology faculty member with Ph.D. or minimum 2-yr experience (post-qualification) in clinical teaching or clinical research. If the research work is of interdisciplinary nature requiring input/supervision from another specialist, co-guide(s) from the related discipline may be appointed as deem necessary.

Minimum prescribed clinical work during the two year of training.

	Number of Cases	By the end
	Part -I	of Part -II *
1) Detailed case histories	50	70
2) Clinical Interviews	40	60
3) Full length Psychodiagnostics	40	50
4) Neuropsychological Assessment	5	10
5) Therapeutics		

i) Psychological Therapies 200 hrs.

ii) Behavior Therapies 200 hrs.

Therapies should be not less than 50 hr. of work in each of the following areas:

a) Therapies with children

b) Individual therapies with adults

c) Family/marital/group/sex therapy

d) Psychological and/or neuropsychological rehabilitation

A logbook of the clinical work carried out under the supervision during each year of training, with sufficient details such as particulars of the client, diagnosis, duration and nature of intervention(s), number of sessions held etc. should be maintained by all trainees and must be produced the same to the examiners at the time of Part - I and II practical examinations.

* Includes the work done in Part - I

Requirement/Submission

Two months prior to Part - I examination the candidates are required to submit

Five full-length Psycho-diagnostic Reports as outlined above. Two months prior to Part - II examination the candidates are required to submit

Five Psychotherapy Records as outlined above.

Three months prior to Part - II examination the candidates are required to submit,

In triplicate, a research Dissertation under the guidance of a clinical psychology faculty members specified above.

The application for appearing either Part - I or Part - II examination should be accompanied by a certificate issued by Head of Department that the candidate has carried out the specified minimum clinical work, submission, dissertation (in case of Part - II only) and has attained the required competence in core-tests (refer section on “Practical – Psychological Assessments” for the list of core-tests and an addendum), as prescribed in the syllabus.

Internal Assessment

In each paper 30% marks will be determined on the basis of written/clinical exams, viva-voce

and supervised clinical work. These marks will be added to the marks allocated to the respective subjects in the yearly final examinations. The results of the final examinations will be declared on the basis of the total so obtained. The guidelines for allotting the internal marks may be prepared by the institution concerned.

Examination

The examination will be held in two parts (Part - I and Part - II). Part - I is held at the end of first year and Part – II is held at the end of second year. A candidate will not be allowed to take the Part – II examination unless he/she has passed the Part – I examination.

A candidate who has not appeared or failed in Part – I of the regular examination may be allowed to continue the course for the II year and be allowed to take the supplementary Part – I examination.

A minimum period of three months additional training shall be necessary before appearing for the examination in case he/she fails to clear Part – I and/or Part – II examination. A candidate has to complete the course successfully within a period of four years from the year of admission to the course.

Examination Fee

The prescribed examination fee as laid down from time to time by the concerned university to appear for Part – I and Part – II of the examination should be paid as per the regulations.

***Extra payment of Rs.2000/- would be charged per subject each time in case if candidate reappears in exam along with university examination fee..**

PART – I (I YEAR)
SCHEME OF EXAMINATION

Papers	Title	Duration	Marks		
			Final Assessment (Maximum)	Internal Assessment (Maximum)	Total
Group “A”					
Paper I	Psychosocial Foundations of Behavior and Psychopathology	3 hr.	70	30	100
Paper II	Statistics and Research Methodology	3 hr.	70	30	100
Paper III	Psychiatry	3 hr.	70	30	100
Practical: Psychological Assessments and Viva Voce			70	30	100
Group “B”					
Submission of five cases of full-length Psychodiagnostics Report			None	100	100
Total					500

PART – II (II YEAR)

Papers	Title	Duration	Marks		
			Final Assessment (Maximum)	Internal Assessment (Maximum)	Total
Group “A”					
Paper I	Biological Foundations of Behavior	3 hr.	70	30	100
Paper II	Psychotherapy and Counseling	3 hr.	70	30	100
Paper III	Behavioral Medicine	3 hr.	70	30	100
Practical: Psychological Therapy and Viva Voce			140	60	200
Group “B”					
Submission of five cases of full-length Psychotherapy Report			None	100	100
Group “C”					
Dissertation			70	30	100
Total					700

Board of Examination

A board consisting of 4 examiners of which 2 shall be external and 2 shall be internal will conduct the examination. The Chairman of the board of examiners will be the Head of the Department of Clinical Psychology who will also be an internal examiner.

Two examiners, one internal and one external, shall evaluate each theory paper and dissertation. Two examiners, of whom one shall be external, will conduct the practical/clinical and viva-voce examination.

Minimum for Pass

A candidate shall be declared to have passed in either of the two parts of the M. Phil. examination if he/she obtains not less than 50% of the marks in:

- i) Each of the theory paper
- ii) Each of the practical and viva-voce examinations
- iii) Each of the submissions
- iv) The dissertation (in case of Part – II only)

A candidate who obtains 75% and above marks in the aggregate of both the parts shall be declared to have passed with distinction. A candidate who secures between 60% and below 75% of marks in the aggregate of both the parts shall be declared to have passed M.Phil degree in I Class. The other successful candidates as per the clause (a) of the above shall be declared to have passed M.Phil degree in II Class. If a candidate fails to pursue the course on a continuous basis, or fails or absent himself/ herself from appearing in any of the university theory and practical examinations of Part – I and II, the class shall not be awarded.

The merit class (Distinction / First Class) is awarded to only those candidates who pass both Part – I and II examinations in first attempt. No candidate shall be permitted to appear either of Part – I or II examination more than three times.

Appearance for each examination

A candidate shall appear for all the Groups of Part – I and Part – II examination when appearing for the first time. A candidate in Part – I and Part – II, failing in any of the “Group-A” subjects has to appear again in all the “Group-A” subjects.

A candidate in Part – I, failing in “Group-B” has to resubmit five full- length psycho-diagnostic Records.

A candidate in Part – II, failing in “Group-B” has to resubmit five fully worked- out Psychotherapeutic Records. A candidate in Part – II, failing in “Group-C”, has to reappear/ resubmit the dissertation as asked for and/or outlined by the examiners.

***Dissertation** - The students admitted to M.Phil Courses must submit their plan of dissertation within six months from their joining. The students are required to write and submit dissertations on subjects approved by the PG Board of Study in Psychiatry under the supervision of the supervisor appointed for the purpose from the concerned department: Clinical Psychology / Psychiatric social work. In special circumstances on the recommendation of Head of the Department a candidate may get six weeks extension for submission of the dissertation.

If dissertation is not submitted within one month of stipulated date, the same shall be treated in relation to the next year examination and the student will be required to fulfill all the formalities, including filling up fresh examination form for the purpose. The dissertation will be submitted only when the supervisor(s) concerned is/are satisfied i.e. the dissertation is worthy of consideration in partial fulfillment of the M.Phil Degree. The application for submission of dissertation shall also be countersigned by the head of the department concerned, Clinical Psychology. A candidate who has not appeared or failed in Part I examination shall be allowed

to continue the course for the second year and to take up the dissertation. Students shall be permitted to submit his/her dissertation only when he has passed the examination in all the three courses prescribed in Part I.

3. Examination

The examination will be held in two parts (Part I & Part II), Part I is held at the end of the first year and Part II is held at the end of the second year. A candidate will be allowed to take the Part – II examination unless he/she has passed the Part – I examination. A candidate who has not appeared or failed in Part I of the regular examination may be allowed to continue the course for the II year and be allowed to take the supplementary Part – I examination. A minimum period of three months additional training shall be necessary before appearing for the examination in case he/she fails to clear Part – I and/or Part – II examination. A candidate has to complete the course successfully within a period of four years from the year of admission to the course.

Minimum for Passing M.Phil Examination

A candidate shall be declared to have passed in either or the two parts of the M.Phil examination if he/she obtains not less than 50% of the marks in:

- (i) Each of the theory paper
- (ii) Each of the practical and viva-voce examinations.
- (iii) Each of the submissions
- (iv) The dissertation (in case of Part – II only)

No candidate shall be permitted to appear either of Part – I or II examination more than three times.

Appearances of each examination

A candidate shall appear for all the Groups of Part – I and Part – II examination when appearing for the first time. A candidate in Part – I and Part – II, failing in any of the “Group A” subjects has to appear again in all the “Group A” subjects. A candidate in Part – I, failing in “Group B” has to resubmit five full – length Psycho-diagnostic /Psychiatric Social Work case records. A candidate in Part – II, failing in “Group B” has to resubmit five fully worked – out Psycho therapeutic Records. A candidate in Part – II, failing in “Group C”, has to reappear/resubmit the dissertation as asked for and/or outlined by the examiners.

Requirement/ Submission

Two months prior in Part – I examination the candidates are required to submit five full length Psycho-diagnostic Reports/ Psychiatric social case reports as outlined above.

Two months prior to Part – II examination the candidates are required to submit five Psycho –therapy Records as outlined above.

Three months prior to Part – II examination the candidates are required to submit, in triplicate, a research Dissertation under the guidance of a clinical psychology faculty member as specified above.

The application for appearing either Part – I or Part – II examination should be accompanied by a certificate issued by Head of Department that the candidate has carried out the specified minimum clinical work, submission, dissertation (in case of Part II only) and has attained the required competence in core – tests (prescribed in the syllabus).

Internal Assessment

In each paper 30% marks will be determined on the basis of written/clinical exams, viva – voce and supervised clinical work. These marks will be added to the marks allocated to the

respective subjects in the yearly final examinations. The result of the final examinations will be declared on the basis of the total so obtained.

BAN ON RAGGING IN EDUCATIONAL INSTITUTIONS

Instructions for curbing ragging:

Ragging in educational institutions is banned and any one indulging in ragging is likely to be punished appropriately, which punishment may include expulsion from the institution, suspension from the institution or classes for a limited period or fine with a public apology. The punishment may also take shape of (i) withholding scholarships or other benefits (ii) debarring from representation in events (iii) withholding results (iv) suspension or expulsion from hostel or mess, and the like. If the individuals committing or abetting ragging are not/cannot be identified, collective punishment can be awarded to act as a deterrent.

The following will be termed as the Act of Ragging :

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other students, indulging in rowdy or indisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in freshers or junior students or asking the students to do any act or perform something which such students will not do in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely effect the physique or psyche of a fresher or a junior student.

Note :

Besides above, the candidates would also observe the following instructions:-

i) It must be noted by the candidates/parents/guardian etc. that ragging is banned in the institutions and in case anyone indulging in ragging is liable to be punished appropriately including expulsion from the Institution and/or imprisonment upto 3 years, and /or fine up to 25,000/-.

ii) The concerned Institution will have the right that to prevent/prohibition of ragging under Act/Ordinance and if any, candidate admitted to the course found indulging in ragging will be cognizable offence and really means business and the Institutes will not hesitate to take stern action against the offenders.

v) A candidate admitted to the cause in an Institution shall submit an undertaking duly signed by him/her and countersigned by his/her parents/guardian at the time of admission to the effect that he/she is fully aware of the law regarding ragging as well as the punishment and that he/she if found guilty on this account is liable to be punished appropriately. Similar undertaking shall also be furnished by the parents/guardian that they are fully aware and noted the law in this regard and agrees to abide by the punishment meted out to his/her ward in case their ward, if admitted to the course is found guilty of ragging as per **ANNEXURE- C & D**.

vi) Undertaking of similar nature as given under Sr. No. iii & above shall also be obtained from the admitted candidates in the application form for admission to the Hostels as well.

v) **As per the order of the Hon'ble Supreme Court of India dated 16.05.2007 which is reproduced below :**

"If any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his explanation is not found

satisfactory, the authority would expel him from the institution”.

- vi) Every student for the purpose of his/her admission shall furnish a Character Certificate from the institutions wherefrom he/she has passed his qualifying examination, which would mention the status of his/her behavioral pattern specially in terms as to whether he/she has displayed persistent violent or aggressive behavior or any desire to harm others (**Annexure B**).

EXTRACT OF ORDINANCE ON MAINTENANCE OF DISCIPLINE AMONG STUDENTS OF Dayanand Medical College & Hospital, Ludhiana (Punjab)

Prohibition of ragging and penalties thereof

- (1) Ragging in any form shall be strictly prohibited within the premises of the University, a college or an institution, as the case may be, or in any part of the University system as well as on public transport or at any other place, public or private.
- (2) Any individual or collective Act or practice of ragging shall constitute an act of gross indiscipline and shall be dealt with under the provisions of this ordinance.
- (3) Ragging for the purposes of this ordinance, shall ordinarily mean any act, conduct or practice by which the dominant power or status of senior students is brought to bear upon the students who are in any way considered junior or inferior by the former and includes individual or collective acts as practices which -
 - (a) Involve physical assault or threat to use physical force ;
 - (b) Violate the status, dignity and honour of students, in particular Women students and those belonging to scheduled caste or a scheduled tribe;
 - (c) Expose students to ridicule or contempt or commit an act which may lower their self esteem; and
 - (d) Entail verbal abuse, mental or physical torture, aggression, corporal punishment, harassment, trauma, indecent gesture and obscene behaviour.
- (4) The Dean of the Faculty, Chief Warden, Director of the institution or the Principal of the college, as the case may be shall take immediate action on the receipt of any information that ragging has taken place or is likely to take place.
- (5) Notwithstanding anything contained in clause (4), the chairman of the Board of Discipline of University and its maintained college or the chairman of the Board of Discipline of an affiliated college or institution may also *suomoto* inquire into any incident of ragging or likelihood of such incident and make a report to the Vice-Chancellor or Director/ Principal of the affiliated college/ institution, as the case may be, clearly pinpointing, among other details, the identity of the student or the students who were involved in the incident the nature of the incident.
- (6) The chairman of the Board of Discipline may also submit an interim report to the Principal of the college, establishing the identity of the perpetrators of ragging and the nature of the incident.
- (7) If the chairman of a Board of Discipline is satisfied that for any reason, to be recorded in writing, it is not feasible to hold an inquiry referred to in clauses (4) and (5), he may so advise the Principal accordingly.
- (8) Where the Principal is satisfied, on receipt of a recommendation to this effect or otherwise, that it is not expedient to hold an inquiry into an incident of ragging, he shall order accordingly for reasons to be recorded in writing.

MEDICAL COUNCIL OF INDIA NOTIFICATION

NEW DELHI , THE 3RD AUGUST, 2009

NO. MCI-34(1)/2009-MED./25453, IN EXERCISE OF THE POWERS CONFERRED BY SECTION 33 OF THE INDIAN MEDICAL COUNCIL ACT, 1956 (102 OF 1956) THE MEDICAL COUNCIL OF INDIA WITH THE PREVIOUS SANCTION OF THE CENTRAL GOVERNMENT HEREBY MAKES THE FOLLOWING REGULATIONS, NAMELY:-

1. SHORT TITLE, COMMENCEMENT AND APPLICABILITY

- (I) THESE REGULATIONS MAY BE CALLED THE MEDICAL COUNCIL OF INDIA (PREVENTION AND PROHIBITION OF RAGGING IN MEDICAL COLLEGES / INSTITUTIONS) REGULATIONS, 2009.
- (II) THEY SHALL COME INTO FORCE ON THE DATE OF THEIR PUBLICATION IN THE OFFICIAL GAZETTE.

2. OBJECTIVE:-

TO ROOT OUT RAGGING IN ALL ITS FORMS FROM MEDICAL COLLEGES/INSTITUTIONS IN THE COUNTRY BY PROHIBITING IT BY LAW, PREVENTING ITS OCCURRENCE BY FOLLOWING THE PROVISIONS OF THESE REGULATIONS AND PUNISHING THOSE WHO INDULGE IN RAGGING AS PROVIDED FOR IN THESE REGULATIONS AND THE APPROPRIATE LAW IN FORCE.

3. DEFINITIONS:- FOR THE PURPOSES OF THESE REGULATIONS:-

- 3.1 "MEDICAL COLLEGE" MEANS AN INSTITUTION, WHETHER KNOWN AS SUCH OR BY ANY OTHER NAME, WHICH PROVIDES FOR A PROGRAMME, BEYOND 12 YEARS OF SCHOOLING, FOR OBTAINING RECOGNIZED MBBS QUALIFICATION FROM A UNIVERSITY AND WHICH, IN ACCORDANCE WITH THE RULES AND REGULATIONS OF SUCH UNIVERSITY, IS RECOGNIZED AS COMPETENT TO PROVIDE FOR SUCH PROGRAMMES OF STUDY AND PRESENT STUDENTS UNDERGOING SUCH PROGRAMMES OF STUDY FOR THE EXAMINATION FOR THE AWARD OF RECOGNIZED MBBS/PG DEGREE/DIPLOMA QUALIFICATIONS.
- 3.2 "HEAD OF THE INSTITUTION" MEANS THE DEAN/PRINCIPAL/DIRECTOR OF THE CONCERNED MEDICAL COLLEGE/INSTITUTION.
- 3.3 RAGGING" INCLUDES THE FOLLOWING:
ANY CONDUCT WHETHER BY WORDS SPOKEN OR WRITTEN OR BY AN ACT WHICH HAS THE EFFECT OF HARASSING, TEASING, TREATING OR HANDLING WITH RUDENESS ANY OTHER STUDENT, INDULGING IN ROWDY OR UNDISCIPLINED ACTIVITIES WHICH CAUSES OR IS LIKELY TO CAUSE ANNOYANCE, HARDSHIP OR PSYCHOLOGICAL HARM OR TO RAISE FEAR OR APPREHENSION THEREOF IN A FRESHER OR A JUNIOR STUDENT OR ASKING THE STUDENTS TO DO ANY ACT OR PERFORM SOMETHING WHICH SUCH STUDENT WILL NOT IN THE ORDINARY COURSE AND WHICH HAS THE EFFECT OF CAUSING OR GENERATING A SENSE OF SHAME OR EMBARRASSMENT SO AS TO ADVERSELY AFFECT THE PHYSIQUE OR PSYCHE OF A FRESHER OR A JUNIOR STUDENT. THE CONDUCT INCLUDES BUT IS NOT RESTRICTED TO ANY ACT BY A SENIOR STUDENT

THAT PREVENTS, DISRUPTS OR DISTURBS THE REGULAR ACADEMIC ACTIVITY OF ANY OTHER STUDENT OR A FRESHER; EXPLOITING THE SERVICES OF A FRESHER, OR ANY OTHER STUDENTS FOR COMPLETING THE ACADEMIC TASKS ASSIGNED TO AN INDIVIDUAL OR A GROUP OF STUDENTS; ANY ACT OF FINANCIAL EXTORTION OR FORCEFUL EXPENDITURE BURDEN PUT ON A FRESHER OR ANY OTHER STUDENT BY STUDENTS; ANY ACT OF PHYSICAL ABUSE INCLUDING ALL VARIANTS OF IT: SEXUAL ABUSE, HOMOSEXUAL ASSAULTS, STRIPPING, FORCING OBSCENE AND LEWD ACTS, GESTURES, CAUSING BODILY HARM OR ANY OTHER DANGER TO HEALTH OR PERSON; ANY ACT OR ABUSE BY SPOKEN WORDS, EMAILS, POST, PUBLIC INSULTS WHICH WOULD ALSO INCLUDE DERIVING PERVERTED PLEASURE, "VICARIOUS OR SADISTIC THRILL FROM ACTIVITY OR PASSIVELY PARTICIPATING IN THE DISCOMFITURE TO FRESHER OR ANY OTHER STUDENTS; ANY ACT THAT AFFECTS THE MENTAL HEALTH AND SELF-CONFIDENCE OF A FRESHER OR ANY OTHER STUDENT WITH OR WITHOUT AN INTENT TO DERIVE A SADISTIC PLEASURE OR SHOWING OFF POWER, AUTHORITY OR SUPERIORITY BY A STUDENT OVER ANY FRESHER OR ANY OTHER STUDENT."

3.4 MCI MEANS MCI CONSTITUTED IN TERMS OF SECTION 3 OF INDIAN MEDICAL COUNCIL ACT, 1956.

3.5 "UNIVERSITY" MEANS A UNIVERSITY ESTABLISHED OR INCORPORATED BY OR UNDER A CENTRAL ACT, A PROVINCIAL ACT OR A STATE ACT, AN INSTITUTION DEEMED TO BE UNIVERSITY UNDER SECTION 3 OF THE UGC ACT, 1956, OR AN INSTITUTION SPECIALLY EMPOWERED BY AN ACT OF PARLIAMENT TO CONFER OR GRANT DEGREES.

4. PUNISHABLE INGREDIENTS OF RAGGING:-

- ABETMENT TO RAGGING;
- CRIMINAL CONSPIRACY TO RAG;
- UNLAWFUL ASSEMBLY AND RIOTING WHILE RAGGING;
- PUBLIC NUISANCE CREATED DURING RAGGING;
- VIOLATION OF DECENCY AND MORALS THROUGH RAGGING;
- INJURY TO BODY, CAUSING HURT OR GRIEVOUS HURT;
- WRONGFUL RESTRAINT;
- WRONGFUL CONFINEMENT;
- USE OF CRIMINAL FORCE;
- ASSAULT AS WELL AS SEXUAL OFFENCES OR EVEN UNNATURAL OFFENCES;
- EXTORTION;
- CRIMINAL TRESPASS;
- OFFENCES AGAINST PROPERTY;
- CRIMINAL INTIMIDATION;
- ATTEMPTS TO COMMIT ANY OR ALL OF THE ABOVE MENTIONED OFFENCES AGAINST THE VICTIM(S);
- PHYSICAL OR PSYCHOLOGICAL HUMILIATION.
- ALL OTHER OFFENCES FOLLOWING FROM THE DEFINITION OF "RAGGING".

5. MEASURES FOR PROHIBITION OF RAGGING:-

5.1 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL STRICTLY OBSERVE THE PROVISIONS OF THE ACT OF THE CENTRAL GOVERNMENT AND THE STATE GOVERNMENTS, IF ANY, OR IF ENACTED AND / OR FOR THE TIME BEING IN FORCE, CONSIDERING RAGGING AS A COGNIZABLE OFFENCE UNDER THE LAW AT PAR WITH RAPE AND OTHER ATROCITIES AGAINST WOMEN AND ILL-TREATMENT OF PERSONS BELONGING TO THE SC/ST AND PROHIBITING RAGGING IN ALL ITS FORMS IN ALL INSTITUTIONS.

- 5.2 RAGGING IN ALL ITS FORMS SHALL BE TOTALLY BANNED IN THE ENTIRE MEDICAL COLLEGE/INSTITUTION / UNIVERSITY INCLUDING ITS DEPARTMENTS, CONSTITUENT UNITS, ALL ITS PREMISES (ACADEMIC, RESIDENTIAL, SPORTS, CANTEEN, ETC) WHETHER LOCATED WITHIN THE CAMPUS OR OUTSIDE AND IN ALL MEANS OF TRANSPORTATION OF STUDENTS WHETHER PUBLIC OR PRIVATE.
- 5.3 THE MEDICAL COLLEGE/INSTITUTION / UNIVERSITY SHALL TAKE STRICT ACTION AGAINST THOSE FOUND GUILTY OF RAGGING AND/OR OF ABETTING RAGGING.
6. MEASURES FOR PREVENTION OF RAGGING AT THE INSTITUTION LEVEL:-
- 6.1 BEFORE ADMISSIONS:-
- 6.1.1 THE ADVERTISEMENT FOR ADMISSIONS SHALL CLEARLY MENTION THAT RAGGING IS TOTALLY BANNED / PROHIBITED IN THE MEDICAL COLLEGE/INSTITUTION AND ANYONE FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING IS LIABLE TO BE PUNISHED APPROPRIATELY.
- 6.1.2 THE BROCHURE OF ADMISSION/INSTRUCTION BOOKLET FOR CANDIDATES SHALL PRINT IN BLOCK LETTERS THESE REGULATIONS IN FULL (INCLUDING ANNEXURES).
- 6.1.3 THE 'PROSPECTUS' AND OTHER ADMISSION RELATED DOCUMENTS SHALL INCORPORATE ALL DIRECTIONS OF THE HON'BLE SUPREME COURT AND /OR THE CENTRAL OR STATE GOVERNMENTS AS APPLICABLE, SO THAT THE CANDIDATES AND THEIR PARENTS/ GUARDIANS ARE SENSITIZED IN RESPECT OF THE PROHIBITION AND CONSEQUENCES OF RAGGING.
- 6.1.4 A BROCHURE OR BOOKLET/LEAFLET SHALL BE DISTRIBUTED TO EACH STUDENT AT THE BEGINNING OF EACH ACADEMIC SESSION FOR OBTAINING UNDERTAKING NOT TO INDULGE OR ABET RAGGING AND SHALL CONTAIN THE BLUEPRINT OF PREVENTION AND METHODS OF REDRESS.
- THE APPLICATION FORM FOR ADMISSION/ ENROLMENT SHALL HAVE A PRINTED UNDERTAKING, PREFERABLY BOTH IN ENGLISH/HINDI AND IN ONE OF THE REGIONAL LANGUAGES KNOWN TO THE INSTITUTION AND THE APPLICANT (ENGLISH VERSION GIVEN IN ANNEXURE I, PART I), TO BE FILLED UP AND SIGNED BY THE CANDIDATE TO THE EFFECT THAT HE/SHE IS AWARE OF THE LAW REGARDING PROHIBITION OF RAGGING AS WELL AS THE PUNISHMENTS, AND TO THE EFFECT THAT HE/SHE HAS NOT BEEN EXPELLED AND/OR DEBARRED FROM ADMISSION BY ANY INSTITUTION AND THAT HE/SHE, IF FOUND GUILTY OF THE OFFENCE OF RAGGING AND/OR ABETTING RAGGING, IS LIABLE TO BE PUNISHED APPROPRIATELY.**
- 6.1.5 THE APPLICATION FORM SHALL ALSO CONTAIN A PRINTED UNDERTAKING, PREFERABLY BOTH IN ENGLISH/HINDI AND IN ONE OF THE REGIONAL LANGUAGES KNOWN TO THE INSTITUTION AND THE PARENT/ GUARDIAN (ENGLISH VERSION GIVEN IN ANNEXURE I, PART II), TO BE SIGNED BY THE PARENT/ GUARDIAN OF THE APPLICANT TO THE EFFECT THAT HE/ SHE IS ALSO AWARE OF THE LAW IN THIS REGARD AND AGREES TO ABIDE BY THE PUNISHMENT METED OUT TO HIS/ HER WARD IN CASE THE LATTER IS FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING.
- A DATABASE SHALL BE CREATED OUT OF AFFIDAVITS AFFIRMED BY EACH STUDENT AND HIS/HER PARENTS/GUARDIANS STORED ELECTRONICALLY, AND SHALL CONTAIN THE DETAILS OF EACH STUDENT. THE DATABASE SHALL ALSO FUNCTION AS A RECORD OF RAGGING COMPLAINTS RECEIVED.

- 6.1.6 THE APPLICATION FOR ADMISSION SHALL BE ACCOMPANIED BY A DOCUMENT IN THE FORM OF THE SCHOOL LEAVING CERTIFICATE/TRANSFER CERTIFICATE/MIGRATION CERTIFICATE/ CHARACTER CERTIFICATE WHICH SHALL INCLUDE A REPORT ON THE BEHAVIORAL PATTERN OF THE APPLICANT, SO THAT THE INSTITUTION CAN THEREAFTER KEEP INTENSE WATCH UPON A STUDENT WHO HAS A NEGATIVE ENTRY IN THIS REGARD.
- 6.1.7 A STUDENT SEEKING ADMISSION TO A HOSTEL FORMING PART OF THE MEDICAL COLLEGE/ INSTITUTION/UNIVERSITY, OR SEEKING TO RESIDE IN ANY TEMPORARY PREMISES NOT FORMING PART OF THE INSTITUTION, INCLUDE A PRIVATE COMMERCIALY MANAGED LODGE OR HOSTEL, SUBMIT ADDITIONAL UNDERTAKING IN THE FORM OF ANNEXURE I (BOTH PARTS) ALONG WITH HIS/HER APPLICATION FOR HOSTEL ACCOMMODATION."
- 6.1.8 TO MAKE THE COMMUNITY AT LARGE AND THE STUDENTS IN PARTICULAR AWARE OF THE DEHUMANIZING EFFECT OF RAGGING, AND THE APPROACH OF THE INSTITUTION TOWARDS THOSE INDULGING IN RAGGING, BIG POSTERS (PREFERABLY MULTICOLORED WITH DIFFERENT COLOURS FOR THE PROVISIONS OF LAW, PUNISHMENTS, ETC.) SHALL BE PROMINENTLY DISPLAYED ON ALL NOTICE BOARDS OF ALL DEPARTMENTS, HOSTELS AND OTHER BUILDINGS AS WELL AS AT VULNERABLE PLACES. SOME OF SUCH POSTERS SHALL BE OF PERMANENT NATURE IN CERTAIN VULNERABLE PLACES.
- 6.1.9 APART FROM PLACING POSTERS MENTIONED IN SUB-CLAUSE 6.1.9 ABOVE AT STRATEGIC PLACES, THE MEDICAL COLLEGE/INSTITUTION SHALL UNDERTAKE MEASURES FOR EXTENSIVE PUBLICITY AGAINST RAGGING BY MEANS OF AUDIO-VISUAL AIDS, BY HOLDING COUNSELING SESSIONS, WORKSHOPS, PAINTING AND DESIGN COMPETITIONS AMONG STUDENTS AND OTHER METHODS AS IT DEEMS FIT.
- 6.1.10 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL REQUEST THE MEDIA TO GIVE ADEQUATE PUBLICITY TO THE LAW PROHIBITING RAGGING AND THE NEGATIVE ASPECTS OF RAGGING AND THE INSTITUTION'S RESOLVE TO BAN RAGGING AND PUNISH THOSE FOUND GUILTY WITHOUT FEAR OR FAVOUR.
- 6.1.11 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL UTILIZE THE VACATION PERIOD BEFORE THE START OF THE NEW ACADEMIC YEAR TO LAUNCH WIDE PUBLICITY CAMPAIGN AGAINST RAGGING THROUGH POSTERS, LEAFLETS. SEMINARS, STREET PLAYS, ETC.
- 6.1.12 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL IDENTIFY, PROPERLY ILLUMINATE AND KEEP A CLOSE WATCH ON ALL LOCATIONS KNOWN TO BE VULNERABLE TO OCCURRENCES OF RAGGING INCIDENTS."
- 6.1.13 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL TIGHTEN SECURITY IN ITS PREMISES, ESPECIALLY AT VULNERABLE PLACES AND INTENSE POLICING BY ANTI-RAGGING SQUAD, REFERRED TO IN THESE REGULATIONS AND VOLUNTEERS, IF ANY, SHALL BE RESORTED TO AT SUCH POINTS AT ODD HOURS DURING THE EARLY MONTHS OF THE ACADEMIC SESSION."
- 6.1.13 (A) THE HEAD OF THE INSTITUTIONS SHALL PROVIDE INFORMATION TO THE LOCAL POLICE AND LOCAL AUTHORITIES, THE DETAILS OF EVERY PRIVATELY COMMERCIALY MANAGED HOSTELS OR LODGES USED FOR RESIDENTIAL PURPOSES BY STUDENTS ENROLLED IN THE INSTITUTION AND THE HEAD OF THE INSTITUTION SHALL ALSO ENSURE THAT THE ANTI-RAGGING SQUAD SHALL ENSURE VIGIL IN SUCH LOCATIONS TO PREVENT THE OCCURRENCE OF RAGGING THEREIN."

6.2. ON ADMISSION:-

6.2.1 EVERY FRESHER ADMITTED TO THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL BE GIVEN A PRINTED LEAFLET DETAILING WHEN AND TO WHOM HE/SHE HAS TO TURN TO FOR HELP AND GUIDANCE FOR VARIOUS PURPOSES (INCLUDING WARDENS, HEAD OF THE INSTITUTION, MEMBERS OF THE ANTI-RAGGING COMMITTEES, RELEVANT DISTRICT AND POLICE AUTHORITIES), ADDRESSES AND TELEPHONE NUMBERS OF SUCH PERSONS/ AUTHORITIES, ETC., SO THAT THE FRESHER NEED NOT LOOK UP TO THE SENIORS FOR HELP IN SUCH MATTERS AND GET INDEBTED TO THEM AND START DOING THINGS, RIGHT OR WRONG, AT THEIR BEHEST. SUCH A STEP WILL REDUCE THE FRESHERS' DEPENDENCE ON THEIR SENIORS.

EVERY INSTITUTION SHOULD ENGAGE OR SEEK THE ASSISTANCE OF PROFESSIONAL COUNSELORS AT THE TIME OF ADMISSIONS TO COUNSEL 'FRESHERS' IN ORDER TO PREPARE THEM FOR THE LIFE AHEAD, PARTICULARLY FOR ADJUSTING TO THE LIFE IN HOSTELS.

6.2.2 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY THROUGH THE LEAFLET MENTIONED ABOVE SHALL EXPLAIN TO THE NEW ENTRANTS THE ARRANGEMENTS FOR THEIR INDUCTION AND ORIENTATION WHICH PROMOTE EFFICIENT AND EFFECTIVE MEANS OF INTEGRATING THEM FULLY AS STUDENTS.

6.2.3 THE LEAFLET MENTIONED ABOVE SHALL ALSO INFORM THE FRESHERS ABOUT THEIR RIGHTS AS BONAFIDE STUDENTS OF THE INSTITUTION AND CLEARLY INSTRUCTING THEM THAT THEY SHOULD DESIST FROM DOING ANYTHING AGAINST THEIR WILL EVEN IF ORDERED BY THE SENIORS, AND THAT THEY HAVE NOTHING TO FEAR AS THE INSTITUTION CARES FOR THEM AND SHALL NOT TOLERATE ANY ATROCITIES AGAINST THEM.

6.2.4 THE LEAFLET MENTIONED ABOVE SHALL CONTAIN A CALENDAR OF EVENTS AND ACTIVITIES LAID DOWN BY THE INSTITUTION TO FACILITATE AND COMPLEMENT FAMILIARIZATION OF FRESHERS WITH THE ACADEMIC ENVIRONMENT OF THE INSTITUTION.

6.2.5 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL ALSO ORGANIZE JOINT SENSITIZATION PROGRAMMES OF 'FRESHERS' AND SENIORS.

ON THE ARRIVAL OF SENIOR STUDENTS AFTER THE FIRST WEEK OR AFTER THE SECOND WEEK AS THE CASE MAY BE, FURTHER ORIENTATION PROGRAMMES MUST BE SCHEDULED AS FOLLOWS (I) JOINT SENSITIZATION PROGRAMME AND COUNSELING OF BOTH 'FRESHERS' AND SENIOR BY A PROFESSIONAL COUNSELOR; (II) JOINT ORIENTATION PROGRAMME OF 'FRESHERS' AND SENIORS TO BE ADDRESSED BY THE PRINCIPAL/HEAD OF THE INSTITUTION, AND THE ANTI -RAGGING COMMITTEE ; (III) ORGANIZATION ON A LARGE SCALE OF CULTURAL, SPORTS AND OTHER ACTIVITIES TO PROVIDE A PLATFORM FOR THE 'FRESHERS' AND SENIORS TO INTERACT IN THE PRESENCE OF FACULTY MEMBERS ; (IV) IN THE HOSTEL, THE WARDEN SHOULD ADDRESS ALL STUDENTS; MAY REQUEST TWO JUNIOR COLLEAGUES FROM THE COLLEGE FACULTY TO ASSIST THE WARDEN BY BECOMING RESIDENT TUTORS FOR A TEMPORARY DURATION.

AS FAR AS POSSIBLE FACULTY MEMBERS SHOULD DINE WITH THE HOSTEL RESIDENTS IN THEIR RESPECTIVE HOSTELS TO INSTILL A FEELING OF CONFIDENCE AMONG THE FRESHERS.”

6.2.6 FRESHERS OR ANY OTHER STUDENT(S) SHALL BE ENCOURAGED TO REPORT INCIDENTS OF RAGGING, EITHER AS VICTIMS, OR EVEN AS WITNESSES. THE IDENTITY OF SUCH INFORMANTS SHALL BE PROTECTED AND SHALL NOT BE SUBJECT TO ANY ADVERSE CONSEQUENCE ONLY FOR THE REASON FOR HAVING REPORTED SUCH INCIDENTS.”

6.2.7 EACH BATCH OF FRESHERS, ON ARRIVAL AT THE INSTITUTION, SHALL BE DIVIDED INTO SMALL GROUP AND EACH SUCH GROUP SHALL BE ASSIGNED TO A MEMBER OF THE FACULTY, WHO SHALL INTERACT INDIVIDUALLY WITH EACH MEMBER OF THE GROUP EVERYDAY FOR ASCERTAINING THE PROBLEMS IS DIFFICULTIES, IF ANY, FACED BY THE FRESHER IN THE INSTITUTION AND SHALL EXTEND NECESSARY HELP TO THE FRESHER IN OVERCOMING THE SAME.

6.2.8 FRESHERS SHALL BE LODGED, AS FAR AS MAY BE, IN A SEPARATE HOSTEL BLOCK, AND WHERE SUCH FACILITY ARE NOT AVAILABLE, THE INSTITUTION SHALL ENSURE THAT ACCESS OF SENIORS TO ACCOMMODATION ALLOTTED TO FRESHERS IS STRICTLY MONITORED BY WARDENS, SECURITY GUARDS AND OTHER STAFF OF THE INSTITUTION.

6.2.9 AROUND THE CLOCK VIGIL AGAINST RAGGING IN THE HOSTEL PREMISES, IN ORDER TO PREVENT RAGGING IN THE HOSTELS AFTER THE CLASSES ARE OVER, SHALL BE ENSURED BY THE INSTITUTION.”

6.3. AT THE END OF THE ACADEMIC YEAR:-

6.3.1 AT THE END OF EVERY ACADEMIC YEAR THE DEAN/PRINCIPAL/DIRECTOR SHALL SEND A LETTER TO THE PARENTS/GUARDIANS OF THE STUDENTS WHO ARE COMPLETING THE FIRST YEAR INFORMING THEM ABOUT THE LAW REGARDING RAGGING AND THE PUNISHMENTS, AND APPEALING TO THEM TO IMPRESS UPON THEIR WARDS TO DESIST FROM INDULGING IN RAGGING WHEN THEY COME BACK AT THE BEGINNING OF THE NEXT ACADEMIC SESSION.

6.3.2 AT THE END OF EVERY ACADEMIC YEAR THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL FORM A 'MENTORING CELL' CONSISTING OF MENTORS FOR THE SUCCEEDING ACADEMIC YEAR. THERE SHALL BE AS MANY LEVELS OR TIERS OF MENTORS AS THE NUMBER OF BATCHES IN THE INSTITUTION, AT THE RATE OF 1 MENTOR FOR 6 FRESHERS AND 1 MENTOR OF A HIGHER LEVEL FOR 6 MENTORS OF THE LOWER LEVEL.

EACH BATCH OF FRESHERS SHOULD BE DIVIDED INTO SMALL GROUPS AND EACH SUCH GROUP SHALL BE ASSIGNED TO A MEMBER OF THE STAFF. SUCH STAFF MEMBER SHOULD INTERACT INDIVIDUALLY WITH, EACH MEMBER OF THE GROUP ON A DAILY BASIS FOR ASCERTAINING THE PROBLEMS/DIFFICULTIES IF ANY FACED BY THE FRESHER IN THE INSTITUTION AND EXTENDING NECESSARY HELP.

IN THE CASE OF FRESHERS ADMITTED TO A HOSTEL IT SHALL BE THE RESPONSIBILITY OF THE TEACHER IN CHARGE OF THE GROUP TO COORDINATE WITH THE WARDEN OF THE HOSTEL AND TO MAKE SURPRISE VISITS TO THE ROOMS IN THE HOSTEL WHERE THE MEMBERS OF THE GROUP ARE LODGED.

6.4. SETTING UP OF COMMITTEES AND THEIR FUNCTIONS:-

6.4.1 THE ANTI-RAGGING COMMITTEE:- EVERY INSTITUTION SHALL HAVE AN ANTI-RAGGING COMMITTEE AND AN ANTI-RAGGING SQUAD. THE ANTI-RAGGING COMMITTEE SHALL BE HEADED BY THE HEAD OF THE INSTITUTION AND SHALL CONSIST OF REPRESENTATIVES OF CIVIL AND POLICE ADMINISTRATION, LOCAL MEDIA, NON GOVERNMENT ORGANIZATIONS INVOLVED IN YOUTH ACTIVITIES, FACULTY MEMBERS, PARENTS, STUDENTS BELONGING TO THE FRESHERS' CATEGORY AS WELL AS SENIORS AND NON-TEACHING STAFF. IT SHALL MONITOR THE ANTI RAGGING ACTIVITIES IN THE INSTITUTION, CONSIDER THE RECOMMENDATIONS OF THE ANTI-RAGGING SQUAD AND TAKE APPROPRIATE DECISIONS, INCLUDING SPELLING OUT SUITABLE PUNISHMENTS TO THOSE FOUND GUILTY.

6.4.2 THE ANTI-RAGGING SQUAD:- THE ANTI-RAGGING SQUAD SHALL BE NOMINATED BY THE HEAD OF THE INSTITUTION WITH SUCH REPRESENTATION AS CONSIDERED NECESSARY AND SHALL EXCLUSIVELY CONSIST OF MEMBERS BELONGING TO THE VARIOUS SECTIONS OF THE CAMPUS COMMUNITY. THE SQUAD SHALL HAVE VIGIL, OVERSIGHT AND PATROLLING FUNCTIONS. IT SHALL BE KEPT MOBILE, ALERT AND ACTIVE AT ALL TIMES AND SHALL BE EMPOWERED TO INSPECT PLACES OF POTENTIAL RAGGING AND MAKE SURPRISE RAIDS ON HOSTELS AND OTHER HOT SPOTS. THE SQUAD SHALL INVESTIGATE INCIDENTS OF RAGGING AND MAKE RECOMMENDATIONS TO THE ANTI-RAGGING COMMITTEE AND SHALL WORK UNDER THE OVERALL GUIDANCE OF THE ANTI-RAGGING COMMITTEE.

ALL MATTERS OF DISCIPLINE WITHIN TEACHING INSTITUTIONS MUST BE RESOLVED WITHIN THE CAMPUS EXCEPT THOSE IMPINGING ON LAW AND ORDER OR BREACH OF PEACE OR PUBLIC TRANQUILITY, ALL OF WHICH SHOULD BE DEALT WITH UNDER THE PENAL LAWS OF THE LAND UNIVERSITY MONITORING CELL. AT THE LEVEL OF THE UNIVERSITY, WE RECOMMEND THAT THERE SHOULD BE A MONITORING CELL ON RAGGING, WHICH SHOULD COORDINATE WITH THE AFFILIATED COLLEGES AND INSTITUTIONS UNDER ITS DOMAIN. THE CELL SHOULD CALL FOR REPORTS FROM THE HEADS OF INSTITUTIONS IN REGARD TO THE ACTIVITIES OF THE ANTI-RAGGING COMMITTEE, ANTI - RAGGING SQUADS, MONITORING CELLS AT THE LEVEL OF THE INSTITUTION, THE COMPLIANCE WITH INSTRUCTIONS ON CONDUCTING ORIENTATION PROGRAMMES, COUNSELING SESSIONS, THE INCIDENTS OF RAGGING, THE PROBLEMS FACED BY WARDENS OR OTHER OFFICIALS. IT SHOULD ALSO KEEP ITSELF ABREAST OF THE DECISIONS OF THE DISTRICT LEVEL ANTI – RAGGING COMMITTEE. THIS MONITORING CELL SHOULD ALSO REVIEW THE EFFORTS MADE BY INSTITUTIONS TO PUBLICIZE ANTI - RAGGING MEASURES, SOLICITING OF UNDERTAKING FROM PARENTS AND STUDENTS EACH YEAR TO ABSTAIN FROM RAGGING ACTIVITIES OR WILLINGNESS TO BE PENALIZED FOR VIOLATIONS; AND SHOULD FUNCTION AS THE PRIME MOVER FOR INITIATING ACTION ON THE PART OF THE APPROPRIATE AUTHORITIES OF THE UNIVERSITY FOR AMENDING THE STATUTES OR ORDINANCES OR BYE -LAWS TO FACILITATE THE IMPLEMENTATION OF ANTI-RAGGING MEASURES AT THE LEVEL OF THE INSTITUTION.

6.5. OTHER MEASURES:-

6.5.1 THE ANNEXURES MENTIONED IN 6.1.4, 6.1.5 AND 6.1.7 OF THESE REGULATIONS SHALL BE FURNISHED AT THE BEGINNING OF EACH ACADEMIC YEAR BY EVERY STUDENT, THAT IS, BY FRESHERS AS WELL AS SENIORS.

6.5.2 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL ARRANGE FOR REGULAR AND PERIODIC PSYCHOLOGICAL COUNSELING AND ORIENTATION FOR STUDENTS (FOR FRESHERS SEPARATELY, AS WELL AS JOINTLY WITH SENIORS) BY PROFESSIONAL COUNSELORS DURING THE FIRST THREE MONTHS OF THE NEW ACADEMIC YEAR. THIS SHALL BE DONE AT THE INSTITUTION AND DEPARTMENT/ COURSE LEVELS. PARENTS AND TEACHERS SHALL ALSO BE INVOLVED IN SUCH SESSIONS.

6.5.3 FULL-TIME WARDEN SHALL BE APPOINTED AS PER THE ELIGIBILITY CRITERIA LAID DOWN FOR THE POST REFLECTING BOTH THE COMMAND AND CONTROL ASPECTS OF MAINTAINING DISCIPLINE, AS WELL AS THE SOFTER SKILLS OF COUNSELING AND COMMUNICATING WITH THE YOUTH OUTSIDE THE CLASS-ROOM SITUATIONS. WARDENS SHALL BE ACCESSIBLE AT ALL HOURS AND SHALL BE PROVIDED WITH MOBILE PHONES AND THE DETAILS OF THEIR TELEPHONE NUMBER MUST BE WIDELY PUBLICIZED. SIMILARLY, THE TELEPHONE NUMBERS OF THE OTHER IMPORTANT FUNCTIONARIES - HEADS OF INSTITUTIONS, FACULTY MEMBERS, MEMBERS OF THE ANTI-RAGGING COMMITTEES, DISTRICT AND SUB-DIVISIONAL AUTHORITIES AND STATE AUTHORITIES WHERE RELEVANT, SHOULD ALSO BE WIDELY DISSEMINATED FOR THE NEEDY TO GET IN TOUCH OR SEEK HELP IN EMERGENCIES. THE INSTITUTION SHALL REVIEW AND SUITABLY ENHANCE THE POWERS AND PERQUISITES OF WARDENS AND AUTHORITIES INVOLVED IN CURBING THE MENACE OF RAGGING.

FURTHER THE INSTITUTIONS SHALL PROVIDE NECESSARY INCENTIVES FOR THE POST OF FULL-TIME WARDEN, SO AS TO ATTRACT SUITABLE CANDIDATES.

6.5.4 FRESHERS SHALL BE LODGED IN A SEPARATE HOSTEL BLOCK, WHEREVER POSSIBLE, AND WHERE SUCH FACILITIES ARE NOT AVAILABLE, THE COLLEGE/INSTITUTION SHALL ENSURE THAT SENIORS' ACCESS TO FRESHERS' ACCOMMODATION IS STRICTLY MONITORED BY WARDENS, SECURITY GUARDS AND COLLEGE STAFF.

AS RAGGING TAKES PLACE MOSTLY IN THE HOSTELS AFTER THE CLASSES ARE OVER IN THE COLLEGE, AROUND THE CLOCK VIGIL AGAINST RAGGING IN THE HOSTEL PREMISES SHALL BE PROVIDED. IT IS SEEN, THAT COLLEGE CANTEENS AND HOSTEL MESSES ARE ALSO PLACES WHERE RAGGING OFTEN TAKES PLACE. THE EMPLOYERS/EMPLOYEES OF THE CANTEENS/MESS SHALL BE GIVEN NECESSARY INSTRUCTIONS TO KEEP STRICT VIGIL AND TO REPORT THE INCIDENTS OF RAGGING TO THE COLLEGE AUTHORITIES IF ANY.

THE SECURITY PERSONNEL POSTED IN HOSTELS SHALL BE UNDER THE DIRECT CONTROL OF THE WARDENS AND ASSESSED BY THEM.

6.5.5 PRIVATE COMMERCIALY MANAGED LODGES AND HOSTELS SHALL BE REGISTERED WITH THE LOCAL POLICE AUTHORITIES, AND THIS SHALL BE DONE NECESSARILY ON THE RECOMMENDATION OF THE HEAD OF THE INSTITUTION. LOCAL POLICE, LOCAL ADMINISTRATION AND THE INSTITUTIONAL AUTHORITIES SHALL ENSURE VIGIL ON INCIDENTS THAT MAY COME WITHIN THE DEFINITION OF RAGGING AND SHALL BE RESPONSIBLE FOR ACTION IN THE EVENT OF RAGGING IN SUCH PREMISES, JUST AS THEY WOULD BE FOR INCIDENTS WITHIN THE CAMPUS. MANagements OF SUCH PRIVATE HOSTELS SHALL BE RESPONSIBLE FOR ACTION IN THE EVENT OF RAGGING IN SUCH PREMISES, JUST AS THEY WOULD BE FOR INCIDENTS WITHIN CAMPUSES.

- 6.5.6 BESIDES REGISTERING PRIVATE HOSTELS AS STATED ABOVE, THE TOWNS OR CITIES WHERE EDUCATIONAL INSTITUTIONS ARE LOCATED SHOULD BE APPORTIONED AS SECTORS AMONG FACULTY MEMBERS, AS IS BEING DONE BY SOME INSTITUTIONS, SO THAT THEY COULD MAINTAIN VIGIL AND REPORT ANY INCIDENTS OF RAGGING OUTSIDE CAMPUSES AND EN ROUTE WHILE 'FRESHERS' COMMUTE.
- 6.5.7 THE HEAD OF THE INSTITUTION SHALL TAKE IMMEDIATE ACTION ON RECEIPT OF THE RECOMMENDATIONS OF THE ANT-RAGGING SQUAD. HE/SHE SHALL ALSO TAKE ACTION SUO MOTU IF THE CIRCUMSTANCES SO WARRANT.
- 6.5.8 FRESHERS WHO DO NOT REPORT THE INCIDENTS OF RAGGING EITHER AS VICTIMS OR AS WITNESSES SHALL ALSO BE PUNISHED SUITABLY.
- 6.5.9 ANONYMOUS RANDOM SURVEYS SHALL BE CONDUCTED ACROSS THE 1ST YEAR BATCH OF STUDENTS (FRESHERS) EVERY FORTNIGHT DURING THE FIRST THREE MONTHS OF THE ACADEMIC YEAR TO VERIFY AND CROSS-CHECK WHETHER THE CAMPUS IS INDEED FREE OF RAGGING OR NOT. THE INSTITUTION MAY DESIGN ITS OWN METHODOLOGY OF CONDUCTING SUCH SURVEYS.
- 6.5.10 THE BURDEN OF PROOF SHALL LIE ON THE PERPETRATOR OF RAGGING AND NOT ON THE VICTIM.
- 6.5.11 THE INSTITUTION SHALL FILE AN FIR WITH THE POLICE / LOCAL AUTHORITIES WHENEVER A CASE OF RAGGING IS REPORTED, BUT CONTINUE WITH ITS OWN ENQUIRY AND OTHER MEASURES WITHOUT WAITING FOR ACTION ON THE PART OF THE POLICE/ LOCAL AUTHORITIES. REMEDIAL ACTION SHALL BE INITIATED AND COMPLETED WITHIN THE ONE WEEK OF THE INCIDENT ITSELF.
- 6.5.12 THE MIGRATION/TRANSFER CERTIFICATE ISSUED TO THE STUDENT BY THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL HAVE AN ENTRY, APART FROM THOSE RELATING TO GENERAL CONDUCT AND BEHAVIOUR, WHETHER THE STUDENT HAS BEEN PUNISHED FOR THE OFFENCE OF COMMITTING OR ABETTING RAGGING, OR NOT, AS ALSO WHETHER THE STUDENT HAS DISPLAYED PERSISTENT VIOLENT OR AGGRESSIVE BEHAVIOUR OR ANY INCLINATION TO HARM OTHERS.
- 6.5.13 PREVENTING OR ACTING AGAINST RAGGING SHALL BE THE COLLECTIVE RESPONSIBILITY OF ALL LEVELS AND SECTIONS OF AUTHORITIES OR FUNCTIONARIES IN THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY, INCLUDING FACULTY, AND NOT MERELY THAT OF THE SPECIFIC BODY/ COMMITTEE CONSTITUTED FOR PREVENTION OF RAGGING.
- 6.5.14 AS SUCH THE COLLEGE CANTEENS AND HOSTEL MESSES ARE ALSO PLACES WHERE RAGGING OFTEN TAKES PLACE, HENCE THE EMPLOYERS/EMPLOYEES OF THE CANTEENS/MESS SHALL BE GIVEN NECESSARY INSTRUCTIONS TO KEEP STRICT VIGIL AND TO REPORT THE INCIDENTS OF RAGGING TO THE COLLEGE AUTHORITIES, IF ANY.

FURTHER ACCESS TO MOBILE PHONES AND PUBLIC PHONES SHALL BE UNRESTRICTED IN HOSTELS AND CAMPUSES, EXCEPT IN CLASS-ROOMS, SEMINAR HALLS, LIBRARY ETC. WHERE JAMMERS SHALL BE INSTALLED TO RESTRICT THE USE OF MOBILE PHONES.

- 6.6 MEASURES FOR ENCOURAGING HEALTHY INTERACTION BETWEEN FRESHERS AND SENIORS:-
- 6.6.1 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL SET UP APPROPRIATE COMMITTEES INCLUDING THE COURSE-IN- CHARGE, STUDENT ADVISOR, WARDEN AND SOME SENIOR STUDENTS TO ACTIVELY MONITOR, PROMOTE AND REGULATE HEALTHY INTERACTION BETWEEN THE FRESHERS AND SENIOR STUDENTS.
- 6.6.2 FRESHERS' WELCOME PARTIES SHALL BE ORGANIZED IN EACH DEPARTMENT BY THE SENIOR STUDENTS AND THE FACULTY TOGETHER SOON AFTER ADMISSIONS, PREFERABLY WITHIN THE FIRST TWO WEEKS OF THE BEGINNING OF THE ACADEMIC SESSION, FOR PROPER INTRODUCTION TO ONE ANOTHER AND WHERE THE TALENTS OF THE FRESHERS ARE BROUGHT OUT PROPERLY IN THE PRESENCE OF THE FACULTY, THUS HELPING THEM TO SHED THEIR INFERIORITY COMPLEX, IF ANY, AND REMOVE THEIR INHIBITIONS.
- 6.6.3 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL ENHANCE THE STUDENT-FACULTY INTERACTION BY INVOLVING THE STUDENTS IN ALL MATTERS OF THE INSTITUTION, EXCEPT THOSE RELATING TO THE ACTUAL PROCESSES OF EVALUATION AND OF FACULTY APPOINTMENTS, SO THAT THE STUDENTS SHALL FEEL THAT THEY ARE RESPONSIBLE PARTNERS IN MANAGING THE AFFAIRS OF THE INSTITUTION AND CONSEQUENTLY THE CREDIT DUE TO THE INSTITUTION FOR GOOD WORK/ PERFORMANCE IS DUE TO THEM AS WELL.
7. REGULATORY MEASURES
- THE INSPECTING/VISITING COMMITTEES OF MCI SHALL CROSS VERIFY THAT THE MEDICAL COLLEGE/INSTITUTION HAS STRICTLY COMPLIED WITH THE ANTI RAGGING MEASURES AND HAS A BLEMISHLESS RECORD IN TERMS OF THERE BEING NO INCIDENT OF RAGGING DURING THE IMPENDING PERIOD (I.E. FROM EARLIER INSPECTION) OR OTHERWISE.
8. AWARDABLE PUNISHMENTS.
- 8.1 AT THE MEDICAL COLLEGE/INSTITUTION LEVEL:
- DEPENDING UPON THE NATURE AND GRAVITY OF THE OFFENCE AS ESTABLISHED BY THE ANTI-RAGGING COMMITTEE OF THE INSTITUTION, THE POSSIBLE PUNISHMENTS FOR THOSE FOUND GUILTY OF RAGGING AT THE INSTITUTION LEVEL SHALL BE ANY ONE OR ANY COMBINATION OF THE FOLLOWING:
- 8.1.1 SUSPENSION FROM ATTENDING CLASSES AND ACADEMIC PRIVILEGES.
- 8.1.2 WITHHOLDING/WITHDRAWING SCHOLARSHIP/ FELLOWSHIP AND OTHER BENEFITS
- 8.1.3 DEBARRING FROM APPEARING IN ANY TEST/ EXAMINATION OR OTHER EVALUATION PROCESS.
- 8.1.4. WITHHOLDING RESULTS
- 8.1.5 DEBARRING FROM REPRESENTING THE INSTITUTION IN ANY REGIONAL, NATIONAL OR INTERNATIONAL MEET, TOURNAMENT, YOUTH FESTIVAL, ETC.

8.1.6 SUSPENSION/EXPULSION FROM THE HOSTEL

8.1.7 CANCELLATION OF ADMISSION.

8.1.8 RUSTICATION FROM THE INSTITUTION FOR PERIOD RANGING FROM 1 TO 4 SEMESTERS

8.1.9 EXPULSION FROM THE INSTITUTION AND CONSEQUENT DEBARRING FROM ADMISSION TO ANY OTHER INSTITUTION FOR A SPECIFIC PERIOD.

8.1.10 FINE OF RS. 25,000/- AND RS. 1 LAKH.

8.1.11 COLLECTIVE PUNISHMENT: WHEN THE PERSONS COMMITTING OR ABETTING THE CRIME OF RAGGING ARE NOT IDENTIFIED, THE INSTITUTION SHALL RESORT TO COLLECTIVE PUNISHMENT.

8.2 PENAL CONSEQUENCES FOR THE HEADS OF THE INSTITUTIONS/ADMINISTRATION OF THE INSTITUTION WHO DO NOT TAKE TIMELY STEPS IN THE PREVENTION OF RAGGING AND PUNISHING THOSE WHO RAG.

THE AUTHORITIES OF THE INSTITUTION PARTICULARLY THE HEAD OF THE INSTITUTION, SHALL BE RESPONSIBLE TO ENSURE THAT NO INCIDENT OF RAGGING TAKES PLACE IN THE INSTITUTION. IN CASE ANY INCIDENT OF RAGGING TAKES PLACE, THE HEAD SHALL TAKE PROMPT AND APPROPRIATE ACTION AGAINST THE PERSON (S) WHOSE DERELICTION OF DUTY LEAD TO THE INCIDENT. THE AUTHORITY DESIGNATED TO APPOINT THE HEAD SHALL, IN ITS TURN, TAKE PROMPT AND APPROPRIATE ACTION AGAINST THE HEAD. IN ADDITION TO PENAL CONSEQUENCES, DEPARTMENTAL ENQUIRIES BE INITIATED AGAINST SUCH HEADS INSTITUTIONS / MEMBERS OF THE ADMINISTRATION / FACULTY MEMBERS / NON-TEACHING STAFF, WHO DISPLAY AN APATHETIC OR INSENSITIVE ATTITUDE TOWARDS COMPLAINTS OF RAGGING.

8.3 AT THE MCI LEVEL

8.3.1 IMPOSE AN EXEMPLARY FINE OF RS. 1 LAKH FOR EACH INCIDENT OF RAGGING PAYABLE BY ERRING MEDICAL COLLEGE/INSTITUTION TO SUCH AUTHORITY AS MAY BE DESIGNATED BY THE APPROPRIATE GOVT., AS THE CASE MAY BE.

8.3.2 DECLARE THE ERRING MEDICAL COLLEGE /INSTITUTION/ UNIVERSITY AS NOT HAVING THE MINIMUM ACADEMIC STANDARDS AND WARNING THE POTENTIAL CANDIDATES FOR ADMISSION AT SUCH INSTITUTION THROUGH PUBLIC NOTICE AND POSING ON THE MCI WEBSITE.

8.3.3 DECLARE THE ERRING MEDICAL COLLEGE /INSTITUTION/ UNIVERSITY TO BE INELIGIBLE FOR PREFERRING ANY APPLICATION U/S 10A OF THE INDIAN MEDICAL COUNCIL ACT, 1956 FOR A MINIMUM PERIOD OF ONE YEAR, EXTENDABLE BY SUCH QUANTUM BY THE COUNCIL AS WOULD BE COMMENSURATE WITH THE WRONG.

DR.
MRS. REENA NAYYAR,
SECRETARY (I/C),
MEDICAL COUNCIL OF INDIA

ANNEXURE - A

UNDERTAKING AT THE TIME OF JOINING

(All admitted candidates and their parents will give the following undertaking at the time of joining)

IS/O, D/O Sh.admitted to _____ Course
Session 2020 do hereby undertake :-

- i) That after joining the course I will abide by the rules regulations of College and Hostel.
- ii) I am aware that violation of rules/law/instructions regarding ragging would attract Penal /disciplinary action against me.
- iii) That I will abide by the rules/law/instructions issued from time to time.
- iv) That I will abide by the dress/uniform code.
- v) That while residing in Hostel of the Institution, I will not keep Scooter/ Motor Cycle/ Car.
- vi) That I will not consume any INTOXICANTS in Hostel/ College premises.
- vii) That I have read the relevant instructions/regulations against ragging, as well as punishment. I will comply the instructions/regulations and in case I found guilty at any stage, disciplinary action as per above guidelines may be taken against me.

Signature of the Candidate

Address :

I father/Guardian of Mr./Ms. _____ gone through/have read the relevant instructions about the rules and regulations against ragging as well as punishment. My ward will abide by all the rules regulations of College & Hostel. In case my ward has been found guilty I have no objection for initiating any disciplinary action against my ward.

Signature of the Father/Guardian

Address:

Mob./Ph. No.

ANNEXURE - B

**CHARACTER CERTIFICATE FROM THE PRINCIPAL/HEAD OF THE
INSTITUTION LAST ATTENDED.**

Certified that Mr./Ms.....

Son/Daughter of Shri passed
examination

from this school/institute for the session During the stay in

this institute his/her conduct remained and he/she has not

displayed persistent violent or aggressive behaviour or any desire to harm others.

**Signature of the Head/ Principal of Institution.
(with official seal)**

ANNEXURE- C

AFFIDAVIT BY THE STUDENT

To be typed on stamp paper of ₹ 50/-

I, _____ (full name of student with admission/registration/enrolment number)
s/o d/o Mr./Mrs./Ms. _____,
having been admitted to _____ (name of the institution),
, have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher
Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully
understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what
constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully
aware of the penal and administrative action that is liable to be taken against me in case I am
found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to
promote ragging.

4) I hereby solemnly aver and undertake that a) I will not indulge in any behavior or act that
may be constituted as ragging under clause 3 of the Regulations. b) I will not participate in or
abet or propagate through any act of commission or omission that may be constituted as
ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to
clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken
against me under any penal law or any law for the time being in force.

6) I hereby declare that I have not been expelled or debarred from admission in any
institution in the country on account of being found guilty of, abetting or being part of a
conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be
untrue, I am aware that my admission is liable to be cancelled.

Declared this ____ day of _____ month of _____ year.

Signature of deponent

Name:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the
affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the (day) _____ of (month) _____, (year) _____.

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) _____ of (month) _____, (year) _____ after
reading the contents of this affidavit.

NOTARY PUBLIC

ANNEXURE-D

AFFIDAVIT BY PARENT/GUARDIAN

To be typed on stamp paper of ₹ 50/-

I, Mr./Mr _____ (full name of parent/guardian) father/mother/guardian of _____, (full name of student with admission/registration/enrolment number) _____ having been admitted to _____ (name of the institution), have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations"), carefully read and fully understood the provisions contained in the said Regulations.

2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.

3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she is found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

4) I hereby solemnly aver and undertake that

a) My ward will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.

5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under any penal law or any law for the time being in force.

6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, the admission of my ward is liable to be cancelled.

Declared this ____ day of _____ month of _____ year.

Signature of deponent

Name:

Address:

Telephone/ Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at (place) _____ on this the (day) _____ of _____ (month), _____ (year).

Signature of deponent

Solemnly affirmed and signed in my presence on this the (day) of (month), (year) after reading the contents of this affidavit.

NOTARY PUBLIC

DECLARATION

I.....(Candidate) son/daughter of Shri.....
and resident of
Village / Town / City.....Tehsil.....District..... do solemnly
declare and affirm as under:

1. The information given in the application is absolutely correct and true
2. I undertake that if I am admitted, I will strictly obey all rules and regulation in force at present or that may be made/altered/modified hereafter by the College and will do nothing either inside the college or outside which will interfere with its orderly administration and discipline.
3. If at any time subsequent to my admission, it is discovered that any information given in this application or in the attached certificate or in documents produced hereafter is false, I may be removed from the College and all fees paid by me be confiscated. The authorities may also take any further action against me as deem fit.
4. In case my admission is made to _____ Course at Dayanand Medical College & Hospital, Ludhiana. I shall abide by the decision of the State Govt./University regarding distribution of seats and payment of fee etc.
5. I am fully aware of the law regarding ragging as well as the punishment and that if found guilty on this account I am liable to be punished appropriately.

Signature of the Applicant

Date.....

Place.....

To be typed
on
STAMP PAPER OF ₹ 100/-

Bank Guarantee

1. We the _____ undertake to pay the amount of _____ to Dayanand Medical College and Hospital, Ludhiana without any demur, merely on demand by the Principal, DMCH, Ludhiana without any objection on account as balance fee of Dr. _____ S/o _____ R/o _____ The liability under this guarantee shall be restricted to an amount not exceeding _____.
2. We are liable to pay guaranteed amount if a written claim or demand is served upon us by the Principal, DMCH, Ludhiana.
3. The beneficiary should see confirmation of issuances of the guarantee from controlling office of issuing branch, which is situated at _____.
4. We _____ undertake not to revoke this guarantee during its currency except with the previous consent of the Principal, DMCH, Ludhiana.
5. Now with standing anything contained herein above our liability under this guarantee is restricted to _____ and shall be relieved discharged of all liabilities under this guarantee after _____ (Date of expiry).
6. Now with standing herein above stated, our liability under the guarantee is limited to _____ (Rupees _____) and a written claim arising out of the guarantee is must be lodged with the bank on or before after which the _____ (Date of expiry) liability of the bank would be extinguished.

Date : _____

For

Signature _____

To be typed on
Stamp Paper of
₹. 100/- and attested
by Notary Public

SURETY BOND

Know all men by these present, I, Mr./Mrs. _____
S/O/D/OSh. _____ Gali/WardNo.Area _____
_____ city (here-in-after called the surety) and Mr. _____
S/O/D/O _____ (here-in-after
called the student) firmly bind ourselves, jointly and severally unto Dayanand Medical College &
Hospital Managing Society, Ludhiana (A Registered Society under the Societies Registration
Act) through its Principal (here-in-after called the College) for a sum Rs. _____
(in words) Rs _____ to be paid to the said College or their representative, or
assignees, being the balance tuition fee for M. Phil. (Clinical Psychology) undertaken by the
student with the college on the terms and conditions mentioned here-in-after.

Now the terms of the above said Surety Bond are as under: -

1. That the student shall not leave the M.Phil (Clinical Psychology) before the completion of the course as any such act entails the loss of balance tuition fee.
2. That in case the student leaves the course before its completion and the college has to sustain a loss of fee for the remaining period then in that event, the bonded student and the surety shall be jointly and severally liable to pay the balance sum, equal to balance tuition fee of the course as damages, to the said college. However, under no circumstances the student shall be entitled to any kind of refund of the fees already paid.
3. That the liability of the student and the surety will be joint, several and co-extensive.
4. Properties (movable/immovable) of the surety shall remain under the lien of the college. The detail of the immovable properties upon which the lien is created under this Surety Bond is as under: -

House No. _____
State _____
Vasika No. _____

Ward No. _____
Tehsil & Distt. _____
Khasra No. if any _____
and the date of registration of
the said vasika
Registration with _____

5. That the surety also undertakes that he will not alienate create any charge, or in any way deal with the property mentioned above before the fulfillment of the terms and conditions of this bond.

6. Notwithstanding anything herein before contained, it is hereby mutually agreed and declare that I _____ (Surety) will not be empowered to terminate my surety in any manner and this bond shall continue and shall be valid in all respects as mentioned herein above.

7. That this Surety Bond shall remain in force till the payment of final installment of tuition fee i.e. the 3rd installment and on the payment of the 3rd installment of tuition fee, it will automatically discharged.

8. However towards the discharge of our liability of the balance Tuition Fee, I have also submitted the three post dated cheques in respect of nine installments of tuition fee. The detail of which is as under:-

Sr. No.	Cheque No.	Date
1.	_____	_____
2.	_____	_____
3.	_____	_____

We further undertook that in case of dishonour of any of the cheque on account of any reason, we will be liable for criminal prosecution under Section 138 of the Negotiable Instrument Act besides the civil liability to pay the remaining tuition fee.

IN WITNESS whereof, we have hereby signed this surety bond on this _____ day of _____ 2020 at _____ in the presence of the witnesses after admitting the contents of the same to be true and correct.

Student

Surety

Witnesses : -
(Signatures with full name & address)

1. _____

2. _____

IMPORTANT INFORMATION

1.	Online application form and prospectus will be available on institution website i.e. www.dmch.edu from	21.09.2020
2.	Last date for applying through online application	07.10.2020
3.	Last date for submission of printed copy of application form in the Principal Office - By Hand / Regd. Post / Speed Post along with the followings : <ul style="list-style-type: none"> ▪ Self attested copy of all academic certificates i.e. Secondary School Certificate, Senior Secondary School Certificate, Degree & Detailed Marks Cards of Under graduation & Post graduation etc. ▪ Self attested copy of category certificate, in case of belongs to reserve category. ▪ Self attested copy of valid ID proof and address proof. ▪ Demand Draft of ₹6,000/- as application form fee in favour of 'Dayanand Medical College & Hospital Managing Society' payable at Ludhiana or pay through online portal (submit proof of payment). 	12.10.2020
4.	Availability of Roll Number-cum-Admit Card	15.10.2020
5.	Date of Entrance Exam <ul style="list-style-type: none"> ▪ Written Test ▪ Interview 	17.10.2020
6.	Display of merit list	17.10.2020
7.	Date of counselling for admission	To be announced on website
8.	Display of selection list and waiting list	To be announced on website
9.	Joining in the department	On declaration of result
10.	Commencement of academic session	As per University Norms

Price (inclusive of Entrance Exam. Fee) : Rs. 6000/-

[Fee charges :- a) Prospectus – Rs. 3000/- b) Exam fee- 3000/-]

PROSPECTUS MAY BE DOWNLOADED FROM THE COLLEGE WEBSITE i.e. www.dmch.edu

ADMIT CARD SHOULD BE DOWNLOADED FROM THE WEBSITE AFTER FILLING THE FORM.

In case of query , please contact : 0161-4686618

Note : The candidates who will be allotted seats during the counseling are required to deposit the **demand draft of six months tuition fee** (as per the fee structure available in the prospectus) in favour of **Dayanand Medical College & Hospital Managing Society**, Payable at Ludhiana. It is mandatory to deposit the fee at the time of counseling, failing which the seat will be allotted to the next candidate in the merit.





DAYANAND MEDICAL COLLEGE & HOSPITAL



UNIT-HERO DMC HEART INSTITUTE