

ओउम् भूर्भुवः स्वः  
तत् सवितुर्वरेण्यं  
भर्गो देवस्य धीमहि  
धियो यो नः प्रचोदयात् ॥

Om Bhur Bhuvah Svah  
Tat Saviturvarenyam  
Bhargo Devasya Dhimahi  
Dhiyo Yo Na Prachodayat

*Thou O Supreme Lord,  
The Source of Existence, Intelligence and Bliss,  
The Creator of the Universe!  
May we prove worthy of Thy choice and acceptance!  
May we meet Thy glorious grace!  
May Thou vouchsafe an unerring guidance to our intellect  
and  
May we follow Thy lead unto righteousness!*

## TEN PRINCIPLES OF ARYA SAMAJ

- God is the ultimate source of all true knowledge and of the objects that are known by its means.
- God is existence, intelligence and the Sat-Chit-Anand. He is formless, almighty, just, merciful, unborn, infinite, unchangeable, beginningless, incomparable, the support and Lord of all, all pervading, omniscient, imperishable, immortal, exempt from fear, eternal, holy and the Maker of the Universe. To Him alone worship is due.
- The Vedas are books of true knowledge. It is the paramount duty of all Aryans to read them and to teach them, to hear them, to read and to read them to others.
- We would always be ready to accept truth and renounce untruth.
- All actions should be done in conformity with Dharma after due consideration of right and wrong.
- The primary aim of the Arya Samaj is to do good to all mankind i.e. to promote their physical, spiritual and social welfare.
- We should treat all people with affection and justice and with due regard to their merits.
- We should aim at dispelling ignorance and promoting knowledge.
- No one should remain satisfied with his own welfare. He should regard his welfare as a part and parcel of the welfare of all.
- In matters which affect the well-being of all, a person should give a subordinate place to his likings. In matters which affect him alone, he is to enjoy freedom of action.

## *Invocation*

*Sarve Bhavantu Sukhinah !  
Sarve Santuniramaya !  
Sarve Bhadrani Pasyantu !  
Ma Kaschit Dukha Bhag Bhavet !*

*May All Live Happily !  
May all Enjoy Good Health !  
May All See Auspiciousness !  
May None Experience Distress !  
May Peace Prevail Everywhere !*

## FROM THE DESK OF THE PRINCIPAL



Dear Applicant,

I am very pleased to greet you on behalf of Dayanand Medical College & Hospital (DMCH), Ludhiana.

Excellence in medical education cannot be attained without strengthening the quality and commitment of the teachers and other staff. At DMCH, we are proud to have over 180 experienced and renowned faculty members. We consider it our solemn responsibility to provide a learning teaching environment that is second to none. All lecture theatres are air-conditioned and have the facility of multimedia projection. State of the art laboratories and exposure to a vast number of patients enable our students to become skilled in all facets of the MBBS training program.

At the same time, I sincerely hope that as our students pass out, they will not be found wanting in the role of conscientious doctors and more importantly as compassionate human beings. It has always been our endeavor to instill strength and character in the students so that they are able to take up the role of future guardians of health. We believe "A smart personality may open doors, but only character can keep them open".

I would like to wish you every success in future and hope that you will enjoy happy and fulfilling years during your MBBS course with us.

May God bless you !

**Dr. Daljit Singh**  
Principal

## MANAGEMENT

Dayanand Medical College and Hospital, Ludhiana is governed by a Managing Society known as "Dayanand Medical College and Hospital Managing Society", hereinafter called the "Management". Its office bearers are :

<b>Chairman Emeritus</b>	:	Dr. Brijmohan Lall Munjal
<b>President</b>	:	Sh. Sunil Kant Munjal
<b>Vice Presidents</b>	:	Sh. Amrit Nagpal Sh. G.C. Dhawan Sh. Sudershan Sharma
<b>Secretary</b>	:	Sh. Prem Kumar Gupta
<b>Jt. Secretary</b>	:	Sh. Rajesh Sood
<b>Treasurer</b>	:	Sh. Satish C. Sanwalka

## CONTACT INFORMATION

<b>Phone Country Code</b>	:	91
<b>STD/Area Code</b>	:	161
<b>Principal</b>	:	4687501
<b>EPABX</b>	:	4687777, 4687700, 4688800
<b>Fax</b>	:	2302620, 2305620
<b>Website</b>	:	<a href="http://www.dmch.edu">www.dmch.edu</a>
<b>Boys' Hostel (UG)</b>	:	4687656
<b>Girls' Hostel (UG)</b>	:	4687653
<b>Office Hours</b>	:	0830-1630 h (Lunch : 1330-1400 h) (Except on holidays)

## MEDICAL ADMINISTRATORS

Designation	Name	Phone Numbers	
		Office	Cell Phone
Principal	Dr. Daljit Singh	4687501	9815545315
Vice Principal	Dr. Jagdeep Whig	4687502	9815545320
Dean Academics	Dr. Rajoo Singh Chhina	4687503	9815545318
Medical Supdt.	Dr. Sandeep Puri Dr. B.S. Shah Dr. Ashwani K. Chaudhary	4687504 4687515 4687505	9815545314 9815809999 9814150004
Asstt. Dean Academics	Dr. Sandeep Kaushal	4686613	9876635367

## ADMINISTRATIVE STAFF

Sr. Warden, Girls' Hostel (UG)	Ms. Sonika Pathania	4687653	9464122361
Sr. Warden, Boys' Hostel (UG)	Dr. Gautam Biswas	4687556	9888030866
General Manager (FA & C)	Mr. R.K. Gupta	4687521	9872636100
Chief Officer on Special Duty	Mr. Vikram Bhanot	4687508	9815545311
Administrative Officer	Ms. Anuradha Langar	4687501	2550780
Sr. Law Consultant	Mr. S.S. Saini	4687523	9872637100

<b>Admission Enquiry</b>		<b>4687645</b>	
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# SUMMARY OF GUIDELINES FOR CANDIDATES

## MBBS-2011

Item	Govt. Quota & Management Quota (excluding NRI seats)	NRI Seats* (Category I & II)
Apply to	Baba Farid University of Health Sciences, Faridkot	DMCH, Ludhiana
Application for PMET-2011	Required	Not required
Application Mode	PMET-2011 application to BFUHS, Faridkot	Online application (on <a href="http://www.dmch.edu">www.dmch.edu</a> ) plus printout of form, with relevant documents, by post/in person.
Application to BFUHS for Central Counseling common to all Medical Colleges	Required	Not required
Eligibility certificate from BFUHS	Not required	Required
Last date for receipt of printout of online application forms along with relevant documents & fees in the office of Dean Academics.	To be intimated at the time of counseling and to be posted on institution website <a href="http://www.dmch.edu">www.dmch.edu</a>	5th July, 2011 upto 4.30 pm
Prospectus-cum-application Fee	₹1000/- (After selection, for prospectus only)	US \$ 50 or equivalent
Registration Fee	-	US \$ 500 or equivalent
<b>Provisional Tuition Fee</b>	<b>Govt Quota :</b> ₹150,000 (per annum) <b>Management Quota:</b> ₹4,00,000 (per annum)	US\$ 1,00,000 (for the entire course)
Submission of Tuition Fee	As per Admission Committee directives	At the time of counseling
Submission of original documents, annexures, bank guarantee and other charges.	To be posted on Institution website ( <a href="http://www.dmch.edu">www.dmch.edu</a> )	
Medical Examination		
Starting of Session		

\*NRI Candidates are required to obtain a Provisional Student Visa before coming to India for counselling and to get it converted into a Regular Student Visa on admission.

**Note : All charges/fees mentioned above are purely provisional**

The draft for Govt./Management Quota/left over NRI seats should be in favour of "**Dayanand Medical College & Hospital, Ludhiana**" payable at Ludhiana.

Applications received late will not be entertained. In their own interest, the candidates are advised to submit their application forms and documents in person to avoid postal delays.





## INTRODUCTION

A devoted personality, Dr. Banarsi Dass Soni, Ex. Capt. I.M.S., with a missionary zeal for medical education and patient care, conceived the noble idea of providing the much-needed medical care to the general public. This bloomed in the form of Arya Medical School in 1934. It was started in a rented building in Civil Lines, Ludhiana and admission was limited to only 20 students.

In 1936, management of the school was handed over to the Arya Samaj, Saban Bazar, Ludhiana, under the aegis of Arya Pratinidhi Sabha, Punjab. A separate Managing Body nominated by the Managing Committee of Arya High School, Ludhiana managed the Medical School. It was shifted to the new building (presently, Dayanand Medical College & Hospital, College Campus, Ludhiana) in 1937.

The Medical School was recognized for LSMF (Licentiate of State Medical Faculty) in 1938 and also for the running hospital attached to it. The following year, the Managing Body decided that the Ludhiana Medical School should, in future, be called "Arya Medical School" and the hospital attached to it "Dayanand Hospital".

In 1964, consistent with the policy of the Government, Arya Medical School flowered into a full-fledged MBBS College, which came to be known as 'Dayanand Medical College.' The management of this college was taken over by a galaxy of prominent people of Ludhiana, who formed an organization known as the "Managing Society of Dayanand Medical College & Hospital, Ludhiana", and Late Shri H.R. Dhanda, a prominent industrialist of the town, became its Founder-President.

The college is recognized for the MBBS Course by the Medical Council of India (MCI) and is affiliated to the Baba Farid University of Health Sciences (BFUHS), Faridkot. It admits 70 students every year to the MBBS Course.

The college is also affiliated to the Baba Farid University of Health Sciences, Faridkot for the postgraduate courses in Anatomy, Anesthesiology, Biochemistry, Community Medicine, Dermatology & STD, Medicine, Microbiology, Obstetrics & Gynecology, Ophthalmology, Orthopedics, Otolaryngology, Pathology, Pediatrics, Pharmacology, Physiology, Psychiatry, Radio-diagnosis and Surgery. All these courses have been recognized by the Medical Council of India with MD Biochemistry and MCh Urology, as a permitted course by MCI. The process of starting Immuno Haematology & Blood Transfusion has been started.

The institution also imparts training for D.M. Courses in Cardiology Gastroenterology, Neurology and M.Ch. Courses in Plastic Surgery. The process of seeking permission to start the M.Ch. Cardio Thoracic and Vascular Surgery (CTVS), Neurosurgery (NS) and D.M. (Pulmonary Medicine) courses is underway.

DMCH College of Nursing is one of the most modern and well-equipped Nursing Colleges of Punjab, with excellent on-job training. It imparts training for Post Basic B.Sc. Nursing, B.Sc. (Nursing) and M.Sc. (Nursing).

The super-specialties of Cardiology, Cardio Thoracic and Vascular Surgery, Endocrinology,

Gastroenterology, G.E. Surgery, Immunology, Kidney Transplant, Nephrology, Neurology, Neurosurgery, Medical Oncology, Surgical Oncology, Pediatric Surgery, Plastic Surgery (including micro-vascular surgery), Immuno Haematology & Blood Transfusion and Urology are providing the most modern and advanced care to the patients. All these super-specialties are managed by highly qualified doctors, with D.M. and M.Ch. Degrees with the latest sophisticated investigative and treatment facilities. The prominent state of the art investigative facilities available in DMCH include Fibreoptic Endoscopes (including upper as well as lower GI Scope), Bronchoscopes, Nasopharyngolaryngoscope, Colposcope, Hysteroscope and Peritoneoscope, apart from Biochemical Autoanalyzers, Blood Gas Analyzers, Auto Cell Counter, Somatosensory Evoked Response Testing, Whole Body Spiral CT Scan, 1.5 Tesla MRI scan, Flat panel cath labs, Ultrasonography, Echocardiography, Video EEG, EMG, DEXA etc.

DMCH is having a state of art Intensive Care Units (ICUs) in most of the critical care areas. A new block has been set up which houses Medical ICU, Pulmonary ICU, Stroke ICU, Pediatric ICU, Surgery ICU and Neurosurgery ICU. Other important ICUs are Intensive Cardiac Care Unit (ICCU) in DMCH and Cath ICU and ICCU in Hero DMC Heart Institute. Special care facilities also exist for burns, operated patients, neonates, thalassaemia, gastroenterology and cancer patients.

Hero DMC Heart Institute (HDHI), with 120 beds, became operative in April, 2001 and has the state of the art investigative and treatment facilities. The Institute has already performed more than 31,000 catheter laboratory procedures and 5,100 O.T. procedures. The hospital has a SPECT scan for nuclear medicine & cardiology. It is one of the best cardiac centres in the country.

A State of Art Cancer treatment unit is being setup with Radiotherapy Unit.

The institution has well-developed urban and rural health care delivery systems, with residential facilities for training of students and interns under the department of Community Medicine. Models for health care delivery and Community Oriented Learning have been developed in these areas in addition to research on community health problems. These have been widely acknowledged.

This institution has come up and by the dint of hard work and sincere efforts of the management, faculty and staff as also the co-operation of the students. The citizens of Ludhiana and other places have always been kind in extending their helping hand in building up this institution. Above all, the Central and State Governments and many dignitaries deserve gratitude for their co-operation and interest in the development of the College and the Hospital.

# MBBS ADMISSION-2011

Candidates are advised to read and understand each and every statement made in this prospectus. Any lapse, omission or failure to comply with these instructions shall NOT be the responsibility of the institution.

## A. MBBS COURSE

This course leads to the award of the degree of Bachelor of Medicine and Bachelor of Surgery (MBBS) by Baba Farid University of Health Sciences, Faridkot (BFUHS). The normal duration of the course is five and half academic years (including one calendar year of Compulsory Rotatory Internship). The course is governed by the rules and regulations of BFUHS and Medical Council of India (MCI).

The MBBS degree of the Institution is recognized by the Medical Council of India vide their letter no. MCI-84(2)/82-Med./11429 dated 11-11-1982.

**B. SEATS :** Total Number of Seats - 70/ year which are distributed among GOVERNMENT and MANAGEMENT quota (including NRI seats).

**Provisional distribution of Seats as per BFUHS PMET-2011 prospectus**

## C. GUIDELINES FOR CANDIDATES

### i) GOVERNMENT AND MANAGEMENT QUOTA (excluding NRI Seats)

- I. Apply to BFUHS for appearing in PMET-2011, appear in the entrance test, attend counseling and if you are selected for admission to DMCH, go to step-II.
- II. **For admission to DMCH, apply online** (application form available on the institution website [www.dmch.edu](http://www.dmch.edu)) within three days of selection by the Central Selection Committee even if these are holidays. Before filling the online application form, the candidate should get a bank draft prepared equivalent to the amount of the prospectus fee. **The draft should be in favor of "Dayanand Medical College & Hospital, Ludhiana"** and should be payable at Ludhiana. In case all intervening days are bank holidays, cash can be deposited in accounts branch of the institution and its receipt number used in place of bank draft no.
- III. The candidate should get a printout of the submitted application form and attach the self attested photocopies of the following to it:
  1. Certificate from the Head of the Institute from where passed 10+1 & +2
  2. Detailed Marks Card (10+1)
  3. Detailed Marks Card (10+2)
  4. Admit Card & Result Card of PMET-2011
  5. Character Certificate from institution last attended, including certificate of behaviour pattern (Annexure F)
  6. Certificate in support of claim under reserved category as per the specimen given in BFUHS PMET-2011 prospectus
  7. Punjab Residence Certificate

8. Bank draft of the application fee (Original)
  9. Undertaking by candidate after affixing self attested recent Photograph (that not availed any Residence benefit in any other state)
  10. Undertaking by candidate after affixing self attested recent Photograph regarding Gap year, if there is Gap after 10+2 examination.
  11. Matric or equivalent certificate of Date of Birth
  12. Selection letter from Central Admission Committee
  13. Four attested copies of a recent photograph from the same negative, preferably of the same photograph as on the PMET-2011 admit card
  14. A total of 24 unattested copies of the afore mentioned photograph.
- IV. The completed application form should be submitted to the office of Dean Academics, Dayanand Medical College & Hospital, Ludhiana as early as possible, but not later than three days from selection, between 9AM and 4 PM.
  - V. Visit the above mentioned website regularly for updates/ announcements/ instructions regarding submission of original documents, medical examination, starting of session etc.
  - VI. Charges payable for admission at the time of submission of original documents: As mentioned under the Head "Other Charges payable at the time of admission" in this prospectus
  - VII. If any candidate has difficulty in filling the online application forms, he/she should contact the computer section of the institution (Phone no. 0161-4687617) during working hours (9 AM - 4 PM), which would gladly extend all reasonable help.
  - VIII. Though application forms & documents sent by post would be accepted, in their own interest, the candidates are advised to deposit the same personally.
  - IX. Though the candidates are required to get printout of the appendices at this stage, these are required to be submitted only by the selected candidates **at the time of submission of fee and original documents**. This will give them sufficient time to prepare the documents for submission.

ii) **NRISEATS**

Prospectus & Application Fee	US\$ 50
Registration Fee	US\$ 500
Last date for receipt of print out of online application forms and necessary documents without late fee	Same as
Last date for receipt of print out of online application forms and necessary documents with late fee of US\$ 200/-	for BFUHS

- I. The candidates applying for seats under Category I (NRIs who originally belonged to the State of Punjab) or II (NRIs who originally belonged to Indian state other than Punjab) are NOT required to appear in any entrance test, BUT MUST BE PHYSICALLY PRESENT at the time of the counselling and must be 17 years of age on or before 31 Dec. 2011.
- II. As a first step, each candidate should obtain an Eligibility Certificate from Baba Farid University of Health Sciences, Faridkot (website: www.bfuhs.ac.in).
- III. Each candidate is required to fill up the online application form available on the institution website www.dmch.edu. Before starting the online application process, the candidate must get prepared a bank draft of an amount equal to the Application Fee and a separate bank draft of an amount equal to the Registration Fee mentioned above.

- IV. The draft(s) should be in favour of "**Dayanand Medical College & Hospital, Ludhiana**". Drafts in foreign currency should be payable outside India whereas those originating from an NRE account should be payable at Ludhiana and should also be accompanied by a **certificate from the issuing bank** that the amount has originated from the NRE account of the holder.
- V. The candidate should get a printout of the submitted application form and attach the following to it:
1. Bank Draft of the Application Fee (Original)
  2. Bank Draft of the Registration Fee (Original)
  3. Bank Draft of the Late Fee, if applicable (Original)
  4. Self Attested photocopies of:
    - i. 10+1/equivalent examination detailed marks certificate(s)  
(The certificate(s) must show the marks of Physics, Chemistry, Biology & English)
    - ii. 10+2/ equivalent examination detailed marks certificate(s)  
(The certificate(s) must show the marks of Physics, Chemistry, Biology & English)
    - iii. Explanation Sheet of grades.
    - iv. Copy of the qualifying examination certificate.
    - v. Date of Birth Certificate.
    - vi. Character/Recommendation Certificate from the Head of the Institution last attended including certificate of behaviour pattern (Annexure E)
    - vii. Certificate/Degree/Diploma of having passed qualifying examination as a regular student from a recognized institution/university.
    - viii. Eligibility certificate from BFUHS.
    - ix. The candidate / applying under category (I) & (II) are required to submit
      - a. Photostat Copies of the passport of Father/Candidate
      - b. Proof of having ancestral background of Punjab, if applying under category (I)
  5. Four copies of a recent photograph from the same negative (24 more copies would be required if the candidate is admitted)
- VI. The duly completed application form should be submitted to the office of Dean Academics, Dayanand Medical College & Hospital, Ludhiana as early as possible, but not later than the last date mentioned above, between 9 AM and 4 PM.
- VII. Visit the above mentioned website regularly for updates/announcements/instructions.
- VIII. Charges payable for Admission at the time of submission of original documents; As mentioned under the Head "Other Charges payable at the time of admission" in this prospectus
- IX. If any candidate has difficulty in filling the online application forms, he/she should contact the Computer section of the institution (Phone No. 0161-4687617) during working hours (9AM - 4 PM) which would gladly provide all reasonable help.

- X. Though application forms & documents sent by post would be accepted, in their own interest the candidates are advised to deposit the same personally.
- XI. Though the candidates are required to get printout of the appendices at this stage, these are required to be submitted only by the selected candidates at the time of submission of original documents. This will give them sufficient time to prepare the documents for submission.
- XII. The counselling for NRI seats will be conducted by a Selection Committee consisting of representatives of DMCH, BFUHS and Punjab Govt.
- XIII. Information regarding date and time of counseling would be posted on institution website [www.dmch.edu](http://www.dmch.edu).**
- XVI. If sufficient number of candidates under the first category are eligible and available, they will be admitted first even if candidates in the second category are higher in merit.
- XV. The NRI students are required to submit a bank guarantee for the balance of the fee, if they opt to pay the fee in instalments as provided.
- XVI. All fee and other charges are required to be paid in foreign currency or out of the NRE account of the Candidate/Parent/Guardian.**

**D. Left Over NRI category (Special Management Quota)**

Any NRI seat(s) remaining vacant will be converted into Special Management Quota and will be filled as per Punjab Govt. Notification No. 5/3/08-3HBIII/1934 dated 31/03/2008 clause 6 Note (d) and the fee for such left over seats (in case of non availability of NRI candidates) i.e. special management category) will be same (para amended vide notification No. 5/3/2010 3HB111/5238 dated 25/7/10) as prescribed for NRI seats.

**E. Tuition Fee**

Head	Govt. Quota Seats	Management Quota Seats	NRI Seats
Tuition Fee	₹ 1,50,000/- per annum	₹ 4,00,000/- per annum	US\$ 1,00,000 whole course

**F. Other Charges payable at the time of admission:**

**a. For ALL students:**

Head	All seats including special management quota (excluding NRI Seats)	NRI Seats
BFUHS Registration (One time)	As per BFUHS requirement	US\$ equivalent of BFUHS requirements
BFUHS Administrative Charges (One time)		
DMCH Library Security (Refundable)	₹ 2,000/-	US\$ equal to ₹ 2,000/-
Medical Examination	₹ 2,000/-	US\$ equal to ₹ 2,000/-
BFUHS e-journal fee (p.a.)	₹ 1,000/-	US\$ equal to ₹ 1,000/-

**b. Additional Provisional Charges for HOSTELLERS:**

(Hostel charges as per Punjab Govt.-Notification No. (5/3/08-3 HB III/1934 dated 31/03/08)

Head	General Room	Special Room
Hostel Security (One time)	₹ 25,000/-	₹ 25,000/-
Hostel Rent (per annum)	₹ 15,000/-	₹ 24,000/-
Mess Advance* (to be charged as per actual)	₹ 25,000/-	₹ 25,000/-
Electricity Advance* (to be charged as per actual)	₹ 3,000/-	₹ 15,000/-
Water charges (per annum)	₹ 1,000/-	₹ 1,000/-

\* Advance will be refunded, without interest and after adjustments, if any, on completion of the course after submission of a "No dues" certificate by accounts branch. Mess and electricity charges are payable every six months or earlier as per demand raised by the Institution and will be as per actual usage.

**c. Refund of Tuition Fee**

Fees, once paid, shall NOT be refunded except when a candidate is shifted from DMCH to another college in second or subsequent counseling/operation of waiting list.

**d. Fee from failed students**

A student failing in any subject(s) in a University Examination shall be required to pay, for each subject and each attempt, tuition fee at the rate of ₹ 2,000 for students admitted against non-NRI seats or US \$ 250 or an equivalent amount for students admitted against NRI seats.

- G.** The tuition fee for first year must be paid at the time of admission. The tuition fee for subsequent years and other charges (electricity, water, mess etc.) must be paid by **1st July of the relevant year**, falling which a **deterrent fine of ₹ 1000/- per week** will be charged, without any further reference to the student. All the candidates (Except NRI candidates) are required to submit the Bank Guarantee/Surety bond regarding the balance tuition fee in the format Annexure -C/C-1 alongwith relevant proof of property and its valuation. The NRI candidates are required to submit the BG from NRE Account.

**H. Amendment of prospectus**

The provisions of the prospectus may be amended at any stage subject to the subsequent decision of Management/University/MCI or Court of Law.

## GENERAL INFORMATION

1. All admissions are provisional and are subject to approval by the Vice Chancellor, Baba Farid University of Health Sciences, Faridkot.
2. The courses of study and examinations will be governed by the regulations of BFUHS and MCI.
3. The classes for the failed/detained students will start immediately after the declaration of the results. Attendance in these classes is compulsory.
4. Inter-medical college migration is not permitted, except under extraordinary circumstances as considered by MCI and the University.
5. The Rules and Regulations, including fees, may be revised as and when required and the revised rules and regulations/fee will be applicable irrespective of the conditions mentioned in this prospectus.
6. In case of any dispute arising out of any Clause/Provisions of the prospectus, the civil court at Ludhiana shall have the jurisdiction to entertain, try and decide the dispute.

## COLLEGE RULES & REGULATIONS

### 1. RULES FOR STUDENTS

All the students shall comply with the College Rules and Regulation.

- a. Regular and punctual attendance in all class activities like lectures, demonstrations, practicals, clinicals, tutorials, tests etc.; Central Teaching activities like clinical meetings, clinico-pathological conferences, guest lectures, seminars as well as extra curricular activities etc. is compulsory. As per MCI Regulations on Graduate Medical Education, no student shall be allowed to appear in the professional examination of the concerned subject if his/her attendance falls short of 75% in either theory or non-theory teaching.
- b. Students, whose conduct and academic standards are considered unsatisfactory, shall not be allowed to appear in the University Examination or to hold any post in any extracurricular committee of the College.
- c. Leave of absence from classes must be taken from the Dean Academics. In case of illness, a medical certificate by a qualified doctor must be submitted immediately. However, if a student falls sick in Ludhiana, a certificate from a consultant of the institution would be required. **The student should have 75% attendance in order to be eligible to appear in the professional examination in each subject. The remaining 25% is meant to accommodate unforeseen circumstances like sickness, family commitments etc.**
- d. Students must wear clean and ironed white coats at all times during college hours.



- e. The following are strictly forbidden in the institution:
- i) Possession or use of alcoholic beverages or delinquency under the influence of alcohol.
  - ii) Possession or use of addictive or hallucinogenic drugs in the campus.
  - iii) Gambling
  - iv) Possession or use of firearms or any lethal weapon.
  - v) Loitering around, especially under the influence of alcohol or other intoxicants,
- f. Students are not allowed to paste notices within the institution without prior written permission from the Principal. They should not communicate with any outside authority directly. All such communications must be submitted through the office of the Principal.
- g. Students must pay for all damages caused by them to college property.
- h. College fees and/or any other dues must be paid in full by the dates stated in the prospectus and/or in the college notifications. Defaulters may be suspended from classes until the fees/dues have been deposited.
- i. The Principal, in consultation with the Management, senior staff members and administrative officers shall deal with any serious irregularity, neglect of duties, breach of rules or acts of indiscipline. Penalty could be either written or verbal warning, fine, suspension and/or removal as office bearer of any organization and/or removable expulsion from the college/hostel and/ or adverse entry in the student's personal file. The Principal is competent to remit any penalty imposed by him.
- j. The decision of the Governing Board of the institution, in all disputes, would be final and binding on the student.
- k. **This is for the information of all candidates that as per Hon'ble Supreme Court of India, UGC & MCI Regulations if any incident of ragging comes to the notice of the authority, the concerned student shall be given liberty to explain and if his/her explanation is not found satisfactory, the authority would expel him/her from the institution. All the candidates are also required to submit undertakings, Annexure D-1 to D-4 to this effect.**

**Additionally the student is required to produce behaviour pattern certificate (Annexure E) in an sealed envelope sent through Registered Post/Speed Post/through student.**

The MCI notification in this relation/regard is hereby reproduced as under :

# MEDICAL COUNCIL OF INDIA

## NOTIFICATION

NEW DELHI, THE 3RD AUGUST, 2009

NO. MCI-34(1)/2009-MED./25453, IN EXERCISE OF THE POWERS CONFERRED BY SECTION 33 OF THE INDIAN MEDICAL COUNCIL ACT, 1956 (102 OF 1956) THE MEDICAL COUNCIL OF INDIA WITH THE PREVIOUS SANCTION OF THE CENTRAL GOVERNMENT HEREBY MAKES THE FOLLOWING REGULATIONS, NAMELY:-

1. SHORT TITLE, COMMENCEMENT AND APPLICABILITY

- (I) THESE REGULATIONS MAY BE CALLED THE MEDICAL COUNCIL OF INDIA (PREVENTION AND PROHIBITION OF RAGGING IN MEDICAL COLLEGES/INSTITUTIONS) REGULATIONS, 2009.
- (II) THEY SHALL COME INTO FORCE ON THE DATE OF THEIR PUBLICATION IN THE OFFICIAL GAZETTE.

2. OBJECTIVE:-

TO ROOT OUT RAGGING IN ALL ITS FORMS FROM MEDICAL COLLEGES/INSTITUTIONS IN THE COUNTRY BY PROHIBITING IT BY LAW, PREVENTING ITS OCCURRENCE BY FOLLOWING THE PROVISIONS OF THESE REGULATIONS AND PUNISHING THOSE WHO INDULGE IN RAGGING AS PROVIDED FOR IN THESE REGULATIONS AND THE APPROPRIATE LAW IN FORCE.

3. DEFINITIONS:- FOR THE PURPOSES OF THESE REGULATIONS:-

3.1 "MEDICAL COLLEGE" MEANS AN INSTITUTION, WHETHER KNOWN AS SUCH OR BY ANY OTHER NAME, WHICH PROVIDES FOR A PROGRAMME, BEYOND 12 YEARS OF SCHOOLING, FOR OBTAINING RECOGNIZED MBBS QUALIFICATION FROM A UNIVERSITY AND WHICH, IN ACCORDANCE WITH THE RULES AND REGULATIONS OF SUCH UNIVERSITY, IS RECOGNIZED AS COMPETENT TO PROVIDE FOR SUCH PROGRAMMES OF STUDY AND PRESENT STUDENTS UNDERGOING SUCH PROGRAMMES OF STUDY FOR THE EXAMINATION FOR THE AWARD OF RECOGNIZED MBBS/PG DEGREE/DIPLOMA QUALIFICATIONS.

3.2 "HEAD OF THE INSTITUTION" MEANS THE DEAN/PRINCIPAL/DIRECTOR OF THE CONCERNED MEDICAL COLLEGE/INSTITUTION.

3.3 RAGGING" INCLUDES THE FOLLOWING:

ANY CONDUCT WHETHER BY WORDS SPOKEN OR WRITTEN OR BY AN ACT WHICH HAS THE EFFECT OF HARASSING, TEASING, TREATING OR HANDLING WITH RUDENESS ANY OTHER STUDENT, INDULGING IN ROWDY OR UNDISCIPLINED ACTIVITIES WHICH CAUSES OR IS LIKELY TO CAUSE ANNOYANCE, HARDSHIP OR PSYCHOLOGICAL HARM OR TO RAISE FEAR OR APPREHENSION THEREOF IN A FRESHER OR A JUNIOR STUDENT OR ASKING THE STUDENTS TO DO ANY ACT OR PERFORM SOMETHING WHICH SUCH STUDENT WILL NOT IN THE ORDINARY COURSE AND WHICH HAS THE EFFECT OF CAUSING OR

GENERATING A SENSE OF SHAME OR EMBARRASSMENT SO AS TO ADVERSELY AFFECT THE PHYSIQUE OR PSYCHE OF A FRESHER OR A JUNIOR STUDENT.

3.4 MCI MEANS MCI CONSTITUTED IN TERMS OF SECTION 3 OF INDIAN MEDICAL COUNCIL ACT, 1956.

3.5 "UNIVERSITY" MEANS A UNIVERSITY ESTABLISHED OR INCORPORATED BY OR UNDER A CENTRAL ACT, A PROVINCIAL ACT OR A STATE ACT, AN INSTITUTION DEEMED TO BE UNIVERSITY UNDER SECTION 3 OF THE UGC ACT, 1956, OR AN INSTITUTION SPECIALLY EMPOWERED BY AN ACT OF PARLIAMENT TO CONFER OR GRANT DEGREES.

4. PUNISHABLE INGREDIENTS OF RAGGING:-

- ABETMENT TO RAGGING;
- CRIMINAL CONSPIRACY TO RAG;
- UNLAWFUL ASSEMBLY AND RIOTING WHILE RAGGING;
- PUBLIC NUISANCE CREATED DURING RAGGING;
- VIOLATION OF DECENCY AND MORALS THROUGH RAGGING;
- INJURY TO BODY, CAUSING HURT OR GRIEVOUS HURT;
- WRONGFUL RESTRAINT;
- WRONGFUL CONFINEMENT;
- USE OF CRIMINAL FORCE;
- ASSAULT AS WELL AS SEXUAL OFFENCES OR EVEN UNNATURAL OFFENCES;
- EXTORTION;
- CRIMINAL TRESPASS;
- OFFENCES AGAINST PROPERTY;
- CRIMINAL INTIMIDATION;
- ATTEMPTS TO COMMIT ANY OR ALL OF THE ABOVE MENTIONED OFFENCES AGAINST THE VICTIM(S);
- PHYSICAL OR PSYCHOLOGICAL HUMILIATION.
- ALL OTHER OFFENCES FOLLOWING FROM THE DEFINITION OF "RAGGING".

5. MEASURES FOR PROHIBITION OF RAGGING:-

5.1 THE MEDICAL COLLEGE/INSTITUTION / UNIVERSITY SHALL STRICTLY OBSERVE THE PROVISIONS OF THE ACT OF THE CENTRAL GOVERNMENT AND THE STATE GOVERNMENTS, IF ANY, OR IF ENACTED AND / OR FOR THE TIME BEING IN FORCE, CONSIDERING RAGGING AS A COGNIZABLE OFFENCE UNDER THE LAW AT PAR WITH RAPE AND OTHER ATROCITIES AGAINST WOMEN AND ILL-TREATMENT OF PERSONS BELONGING TO THE SC/ST AND PROHIBITING RAGGING IN ALL ITS FORMS IN ALL INSTITUTIONS.

5.2 RAGGING IN ALL ITS FORMS SHALL BE TOTALLY BANNED IN THE ENTIRE MEDICAL COLLEGE/INSTITUTION / UNIVERSITY INCLUDING ITS DEPARTMENTS, CONSTITUENT UNITS, ALL ITS PREMISES (ACADEMIC, RESIDENTIAL, SPORTS, CANTEEN, ETC) WHETHER LOCATED WITHIN THE CAMPUS OR OUTSIDE AND IN ALL MEANS OF TRANSPORTATION OF STUDENTS WHETHER PUBLIC OR PRIVATE.

5.3 THE MEDICAL COLLEGE/INSTITUTION / UNIVERSITY SHALL TAKE STRICT ACTION AGAINST THOSE FOUND GUILTY OF RAGGING AND/OR OF ABETTING RAGGING

6. MEASURES FOR PREVENTION OF RAGGING AT THE INSTITUTION LEVEL:-

6.1 BEFORE ADMISSIONS:-

6.1.1 THE ADVERTISEMENT FOR ADMISSIONS SHALL CLEARLY MENTION THAT RAGGING IS TOTALLY BANNED / PROHIBITED IN THE MEDICAL COLLEGE/INSTITUTION AND ANYONE FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING IS LIABLE TO BE PUNISHED APPROPRIATELY.

6.1.2 THE BROCHURE OF ADMISSION/INSTRUCTION BOOKLET FOR CANDIDATES SHALL PRINT IN BLOCK LETTERS THESE REGULATIONS IN FULL (INCLUDING ANNEXURES).

6.1.3 THE 'PROSPECTUS' AND OTHER ADMISSION RELATED DOCUMENTS SHALL INCORPORATE ALL DIRECTIONS OF THE HON'BLE SUPREME COURT AND /OR THE CENTRAL OR STATE GOVERNMENTS AS APPLICABLE, SO THAT THE CANDIDATES AND THEIR PARENTS/ GUARDIANS ARE SENSITIZED IN RESPECT OF THE PROHIBITION AND CONSEQUENCES OF RAGGING

6.1.4 A BROCHURE OR BOOKLET/LEAFLET SHALL BE DISTRIBUTED TO EACH STUDENT AT THE BEGINNING OF EACH ACADEMIC SESSION FOR OBTAINING UNDERTAKING NOT TO INDULGE OR ABET RAGGING AND SHALL CONTAIN THE BLUEPRINT OF PREVENTION AND METHODS OF REDRESS.

THE APPLICATION FORM FOR ADMISSION/ ENROLMENT SHALL HAVE A PRINTED UNDERTAKING, PREFERABLY BOTH IN ENGLISH/HINDI AND IN ONE OF THE REGIONAL LANGUAGES KNOWN TO THE INSTITUTION AND THE APPLICANT (ENGLISH VERSION GIVEN IN ANNEXURE I, PART I), TO BE FILLED UP AND SIGNED BY THE CANDIDATE TO THE EFFECT THAT HE/SHE IS AWARE OF THE LAW REGARDING PROHIBITION OF RAGGING AS WELL AS THE PUNISHMENTS, AND TO THE EFFECT THAT HE/SHE HAS NOT BEEN EXPELLED AND/OR DEBARRED FROM ADMISSION BY ANY INSTITUTION AND THAT HE/ SHE, IF FOUND GUILTY OF THE OFFENCE OF RAGGING AND/OR ABETTING RAGGING, IS LIABLE TO BE PUNISHED APPROPRIATELY.

6.1.5 THE APPLICATION FORM SHALL ALSO CONTAIN A PRINTED UNDERTAKING, PREFERABLY BOTH IN ENGLISH/HINDI AND IN ONE OF THE REGIONAL LANGUAGES KNOWN TO THE INSTITUTION AND THE PARENT/ GUARDIAN (ENGLISH VERSION GIVEN IN ANNEXURE I, PART II), TO BE SIGNED BY THE PARENT/ GUARDIAN OF THE APPLICANT TO THE EFFECT THAT HE/ SHE IS ALSO AWARE OF THE LAW IN THIS REGARD AND AGREES TO ABIDE BY THE PUNISHMENT METED OUT TO HIS/ HER WARD IN CASE THE LATTER IS FOUND GUILTY OF RAGGING AND/OR ABETTING RAGGING

A DATABASE SHALL BE CREATED OUT OF AFFIDAVITS AFFIRMED BY EACH STUDENT AND HIS/HER PARENTS/GUARDIANS STORED ELECTRONICALLY, AND SHALL CONTAIN THE DETAILS OF EACH STUDENT. THE DATABASE SHALL ALSO FUNCTION AS A RECORD OF RAGGING COMPLAINTS RECEIVED.

6.1.6 THE APPLICATION FOR ADMISSION SHALL BE ACCOMPANIED BY A DOCUMENT IN THE FORM OF THE SCHOOL LEAVING CERTIFICATE/TRANSFER CERTIFICATE/MIGRATION CERTIFICATE/ CHARACTER CERTIFICATE WHICH SHALL INCLUDE A REPORT ON THE BEHAVIORAL PATTERN OF THE APPLICANT, SO THAT THE INSTITUTION CAN THEREAFTER KEEP INTENSE WATCH UPON A STUDENT WHO HAS A NEGATIVE ENTRY IN THIS REGARD.

- 6.1.7 A STUDENT SEEKING ADMISSION TO THE HOSTEL SHALL HAVE TO SUBMIT ADDITIONAL UNDERTAKING IN THE FORM OF ANNEXURE I (BOTH PARTS) ALONG WITH HIS/ HER APPLICATION FOR HOSTEL ACCOMMODATION.
- 6.1.8 AT THE COMMENCEMENT OF THE ACADEMIC SESSION THE HEAD OF THE INSTITUTION SHALL CONVENE AND ADDRESS A MEETING OF VARIOUS FUNCTIONARIES/AGENCIES, LIKE WARDENS, REPRESENTATIVES OF STUDENTS, PARENTS/ GUARDIANS, FACULTY, DISTRICT ADMINISTRATION INCLUDING POLICE, TO DISCUSS THE MEASURES TO BE TAKEN TO PREVENT RAGGING IN THE INSTITUTION AND STEPS TO BE TAKEN TO IDENTIFY THE OFFENDERS AND PUNISH THEM SUITABLY.
- 6.1.9 TO MAKE THE COMMUNITY AT LARGE AND THE STUDENTS IN PARTICULAR AWARE OF THE DEHUMANIZING EFFECT OF RAGGING, AND THE APPROACH OF THE INSTITUTION TOWARDS THOSE INDULGING IN RAGGING, BIG POSTERS (PREFERABLY MULTICOLORED WITH DIFFERENT COLOURS FOR THE PROVISIONS OF LAW, PUNISHMENTS, ETC.) SHALL BE PROMINENTLY DISPLAYED ON ALL NOTICE BOARDS OF ALL DEPARTMENTS, HOSTELS AND OTHER BUILDINGS AS WELL AS AT VULNERABLE PLACES. SOME OF SUCH POSTERS SHALL BE OF PERMANENT NATURE IN CERTAIN VULNERABLE PLACES.
- 6.1.10 APART FROM PLACING POSTERS MENTIONED IN SUB-CLAUSE 6.1.9 ABOVE AT STRATEGIC PLACES, THE MEDICAL COLLEGE/INSTITUTION SHALL UNDERTAKE MEASURES FOR EXTENSIVE PUBLICITY AGAINST RAGGING BY MEANS OF AUDIO-VISUAL AIDS, BY HOLDING COUNSELING SESSIONS, WORKSHOPS, PAINTING AND DESIGN COMPETITIONS AMONG STUDENTS AND OTHER METHODS AS IT DEEMS FIT.
- 6.1.11 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL REQUEST THE MEDIA TO GIVE ADEQUATE PUBLICITY TO THE LAW PROHIBITING RAGGING AND THE NEGATIVE ASPECTS OF RAGGING AND THE INSTITUTION'S RESOLVE TO BAN RAGGING AND PUNISH THOSE FOUND GUILTY WITHOUT FEAR OR FAVOUR.
- 6.1.12 THE MEDICAL COLLEGE /INSTITUTION/ UNIVERSITY SHALL IDENTIFY, PROPERLY ILLUMINATE AND MAN ALL VULNERABLE LOCATIONS.
- 6.1.13 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL TIGHTEN SECURITY IN ITS PREMISES, ESPECIALLY AT THE VULNERABLE PLACES. IF NECESSARY, INTENSE POLICING SHALL BE RESORTED TO AT SUCH POINTS AT ODD HOURS DURING THE EARLY MONTHS OF THE ACADEMIC SESSION.
- 6.1.14 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL UTILIZE THE VACATION PERIOD BEFORE THE START OF THE NEW ACADEMIC YEAR TO LAUNCH WIDE PUBLICITY CAMPAIGN AGAINST RAGGING THROUGH POSTERS, LEAFLETS. SEMINARS, STREET PLAYS, ETC.
- 6.1.15 THE FACULTIES/DEPARTMENTS/UNITS OF THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL HAVE INDUCTION ARRANGEMENTS (INCLUDING THOSE WHICH ANTICIPATE, IDENTIFY AND PLAN TO MEET ANY SPECIAL NEEDS OF ANY SPECIFIC SECTION OF STUDENTS) IN PLACE WELL IN ADVANCE OF THE BEGINNING OF THE ACADEMIC YEAR WITH A CLEAR SENSE OF THE MAIN AIMS AND OBJECTIVES OF THE INDUCTION PROCESS.

THE PRINCIPAL OR HEAD OF THE INSTITUTION/DEPARTMENT SHALL OBTAIN AN UNDERTAKING FROM EVERY EMPLOYEE OF THE INSTITUTION INCLUDING TEACHING AND NON-TEACHING MEMBERS OF STAFF, CONTRACT LABOUR EMPLOYED IN THE PREMISES EITHER FOR RUNNING CANTEEN OR AS WATCH AND WARD STAFF OR FOR CLEANING OR MAINTENANCE OF THE BUILDINGS/LAWNS ETC. THAT HE/SHE WOULD REPORT PROMPTLY ANY CASE OF RAGGING WHICH COMES TO HIS/HER NOTICE. A PROVISION SHALL BE MADE IN THE SERVICE RULES FOR ISSUING CERTIFICATES OF APPRECIATION TO SUCH MEMBERS OF THE STAFF WHO REPORT RAGGING WHICH WILL FORM PART OF THEIR SERVICE RECORD.

6.2. ON ADMISSION:-

6.2.1 EVERY FRESHER ADMITTED TO THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL BE GIVEN A PRINTED LEAFLET DETAILING WHEN AND TO WHOM HE/SHE HAS TO TURN TO FOR HELP AND GUIDANCE FOR VARIOUS PURPOSES (INCLUDING WARDENS, HEAD OF THE INSTITUTION, MEMBERS OF THE ANTI-RAGGING COMMITTEES, RELEVANT DISTRICT AND POLICE AUTHORITIES), ADDRESSES AND TELEPHONE NUMBERS OF SUCH PERSONS/AUTHORITIES, ETC., SO THAT THE FRESHER NEED NOT LOOK UP TO THE SENIORS FOR HELP IN SUCH MATTERS AND GET INDEBTED TO THEM AND START DOING THINGS, RIGHT OR WRONG, AT THEIR BEHEST. SUCH A STEP WILL REDUCE THE FRESHERS' DEPENDENCE ON THEIR SENIORS.

EVERY INSTITUTION SHOULD ENGAGE OR SEEK THE ASSISTANCE OF PROFESSIONAL COUNSELORS AT THE TIME OF ADMISSIONS TO COUNSEL 'FRESHERS' IN ORDER TO PREPARE THEM FOR THE LIFE AHEAD, PARTICULARLY FOR ADJUSTING TO THE LIFE IN HOSTELS.

6.2.2 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY THROUGH THE LEAFLET MENTIONED ABOVE SHALL EXPLAIN TO THE NEW ENTRANTS THE ARRANGEMENTS FOR THEIR INDUCTION AND ORIENTATION WHICH PROMOTE EFFICIENT AND EFFECTIVE MEANS OF INTEGRATING THEM FULLY AS STUDENTS.

6.2.3 THE LEAFLET MENTIONED ABOVE SHALL ALSO INFORM THE FRESHERS ABOUT THEIR RIGHTS AS BONAFIDE STUDENTS OF THE INSTITUTION AND CLEARLY INSTRUCTING THEM THAT THEY SHOULD DESIST FROM DOING ANYTHING AGAINST THEIR WILL EVEN IF ORDERED BY THE SENIORS, AND THAT THEY HAVE NOTHING TO FEAR AS THE INSTITUTION CARES FOR THEM AND SHALL NOT TOLERATE ANY ATROCITIES AGAINST THEM.

6.2.4 THE LEAFLET MENTIONED ABOVE SHALL CONTAIN A CALENDAR OF EVENTS AND ACTIVITIES LAID DOWN BY THE INSTITUTION TO FACILITATE AND COMPLEMENT FAMILIARIZATION OF FRESHERS WITH THE ACADEMIC ENVIRONMENT OF THE INSTITUTION.

6.2.5 THE MEDICAL COLLEGE/INSTITUTION/UNIVERSITY SHALL ALSO ORGANIZE JOINT SENSITIZATION PROGRAMMES OF 'FRESHERS' AND SENIORS.

ON THE ARRIVAL OF SENIOR STUDENTS AFTER THE FIRST WEEK OR AFTER THE SECOND WEEK AS THE CASE MAY BE, FURTHER ORIENTATION PROGRAMMES MUST BE SCHEDULED AS FOLLOWS (1) JOINT SENSITIZATION PROGRAMME AND COUNSELING OF BOTH 'FRESHERS' AND SENIOR BY A PRO-

FESSIONAL COUNSELOR; (II) JOINT ORIENTATION PROGRAMME OF 'FRESHERS' AND SENIORS TO BE ADDRESSED BY THE PRINCIPAL/HEAD OF THE INSTITUTION, AND THE ANTI-RAGGING COMMITTEE ; (III) ORGANIZATION ON A LARGE SCALE OF CULTURAL, SPORTS AND OTHER ACTIVITIES TO PROVIDE A PLATFORM FOR THE 'FRESHERS' AND SENIORS TO INTERACT IN THE PRESENCE OF FACULTY MEMBERS ; (IV) IN THE HOSTEL, THE WARDEN SHOULD ADDRESS ALL STUDENTS; MAY REQUEST TWO JUNIOR COLLEAGUES FROM THE COLLEGE FACULTY TO ASSIST THE WARDEN BY BECOMING RESIDENT TUTORS FOR A TEMPORARY DURATION.

6.2.6 FRESHERS SHALL BE ENCOURAGED TO REPORT INCIDENTS OF RAGGING, EITHER AS VICTIMS, OR EVEN AS WITNESSES.

6.3. AT THE END OF THE ACADEMIC YEAR:-

6.3.1 AT THE END OF EVERY ACADEMIC YEAR THE DEAN/PRINCIPAL/DIRECTOR SHALL SEND A LETTER TO THE PARENTS/GUARDIANS OF THE STUDENTS WHO ARE COMPLETING THE FIRST YEAR INFORMING THEM ABOUT THE LAW REGARDING RAGGING AND THE PUNISHMENTS, AND APPEALING TO THEM TO IMPRESS UPON THEIR WARDS TO DESIST FROM INDULGING IN RAGGING WHEN THEY COME BACK AT THE BEGINNING OF THE NEXT ACADEMIC SESSION.

6.3.2 AT THE END OF EVERY ACADEMIC YEAR THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL FORM A 'MENTORING CELL' CONSISTING OF MENTORS FOR THE SUCCEEDING ACADEMIC YEAR. THERE SHALL BE AS MANY LEVELS OR TIERS OF MENTORS AS THE NUMBER OF BATCHES IN THE INSTITUTION, AT THE RATE OF 1 MENTOR FOR 6 FRESHERS AND 1 MENTOR OF A HIGHER LEVEL FOR 6 MENTORS OF THE LOWER LEVEL.

EACH BATCH OF FRESHERS SHOULD BE DIVIDED INTO SMALL GROUPS AND EACH SUCH GROUP SHALL BE ASSIGNED TO A MEMBER OF THE STAFF. SUCH STAFF MEMBER SHOULD INTERACT INDIVIDUALLY WITH, EACH MEMBER OF THE GROUP ON A DAILY BASIS FOR ASCERTAINING THE PROBLEMS/DIFFICULTIES IF ANY FACED BY THE FRESHER IN THE INSTITUTION AND EXTENDING NECESSARY HELP.

IN THE CASE OF FRESHERS ADMITTED TO A HOSTEL IT SHALL BE THE RESPONSIBILITY OF THE TEACHER IN CHARGE OF THE GROUP TO COORDINATE WITH THE WARDEN OF THE HOSTEL AND TO MAKE SURPRISE VISITS TO THE ROOMS IN THE HOSTEL WHERE THE MEMBERS OF THE GROUP ARE LODGED.

6.4. SETTING UP OF COMMITTEES AND THEIR FUNCTIONS:-

6.4.1 THE ANTI-RAGGING COMMITTEE:- EVERY INSTITUTION SHALL HAVE AN ANTI-RAGGING COMMITTEE AND AN ANTI-RAGGING SQUAD. THE ANTI-RAGGING COMMITTEE SHALL BE HEADED BY THE HEAD OF THE INSTITUTION AND SHALL CONSIST OF REPRESENTATIVES OF CIVIL AND POLICE ADMINISTRATION, LOCAL MEDIA, NON GOVERNMENT ORGANIZATIONS INVOLVED IN YOUTH ACTIVITIES, FACULTY MEMBERS, PARENTS, STUDENTS BELONGING TO THE FRESHERS' CATEGORY AS WELL AS SENIORS AND NON-TEACHING STAFF. IT SHALL MONITOR THE ANTI RAGGING ACTIVITIES IN THE INSTITUTION, CONSIDER THE RECOMMENDATIONS OF THE ANTI-RAGGING SQUAD AND TAKE APPROPRIATE DECISIONS, INCLUDING SPELLING OUT SUITABLE PUNISHMENTS TO THOSE FOUND GUILTY.

6.4.2 THE ANTI-RAGGING SQUAD:- THE ANTI-RAGGING SQUAD SHALL BE NOMINATED BY THE HEAD OF THE INSTITUTION WITH SUCH REPRESENTATION AS CONSIDERED NECESSARY AND SHALL EXCLUSIVELY CONSIST OF MEMBERS BELONGING TO THE VARIOUS SECTIONS OF THE CAMPUS COMMUNITY. THE SQUAD SHALL HAVE VIGIL, OVERSIGHT AND PATROLLING FUNCTIONS. IT SHALL BE KEPT MOBILE, ALERT AND ACTIVE AT ALL TIMES AND SHALL BE EMPOWERED TO INSPECT PLACES OF POTENTIAL RAGGING AND MAKE SURPRISE RAIDS ON HOSTELS AND OTHER HOT SPOTS. THE SQUAD SHALL INVESTIGATE INCIDENTS OF RAGGING AND MAKE RECOMMENDATIONS TO THE ANTI-RAGGING COMMITTEE AND SHALL WORK UNDER THE OVERALL GUIDANCE OF THE ANTI-RAGGING COMMITTEE.

ALL MATTERS OF DISCIPLINE WITHIN TEACHING INSTITUTIONS MUST BE RESOLVED WITHIN THE CAMPUS EXCEPT THOSE IMPINGING ON LAW AND ORDER OR BREACH OF PEACE OR PUBLIC TRANQUILITY, ALL OF WHICH SHOULD BE DEALT WITH UNDER THE PENAL LAWS OF THE LAND

UNIVERSITY MONITORING CELL AT THE LEVEL OF THE UNIVERSITY, WE RECOMMEND THAT THERE SHOULD BE A MONITORING CELL ON RAGGING, WHICH SHOULD COORDINATE WITH THE AFFILIATED COLLEGES AND INSTITUTIONS UNDER ITS DOMAIN. THE CELL SHOULD CALL FOR REPORTS FROM THE HEADS OF INSTITUTIONS IN REGARD TO THE ACTIVITIES OF THE ANTI-RAGGING COMMITTEE, ANTI - RAGGING SQUADS, MONITORING CELLS AT THE LEVEL OF THE INSTITUTION, THE COMPLIANCE WITH INSTRUCTIONS ON CONDUCTING ORIENTATION PROGRAMMES, COUNSELING SESSIONS, THE INCIDENTS OF RAGGING, THE PROBLEMS FACED BY WARDENS OR OTHER OFFICIALS. IT SHOULD ALSO KEEP ITSELF ABREAST OF THE DECISIONS OF THE DISTRICT LEVEL ANTI – RAGGING COMMITTEE. THIS MONITORING CELL SHOULD ALSO REVIEW THE EFFORTS MADE BY INSTITUTIONS TO PUBLICIZE ANTI - RAGGING MEASURES, SOLICITING OF UNDERTAKING FROM PARENTS AND STUDENTS EACH YEAR TO ABSTAIN FROM RAGGING ACTIVITIES OR WILLINGNESS TO BE PENALIZED FOR VIOLATIONS; AND SHOULD FUNCTION AS THE PRIME MOVER FOR INITIATING ACTION ON THE PART OF THE APPROPRIATE AUTHORITIES OF THE UNIVERSITY FOR AMENDING THE STATUTES OR ORDINANCES OR BYE -LAWS TO FACILITATE THE IMPLEMENTATION OF ANTI-RAGGING MEASURES AT THE LEVEL OF THE INSTITUTION.

6.5. OTHER MEASURES:-

6.5.1 THE ANNEXURES MENTIONED IN 6.1.4, 6.1.5 AND 6.1.7 OF THESE REGULATIONS SHALL BE FURNISHED AT THE BEGINNING OF EACH ACADEMIC YEAR BY EVERY STUDENT, THAT IS, BY FRESHERS AS WELL AS SENIORS.

6.5.2 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL ARRANGE FOR REGULAR AND PERIODIC PSYCHOLOGICAL COUNSELING AND ORIENTATION FOR STUDENTS (FOR FRESHERS SEPARATELY, AS WELL AS JOINTLY WITH SENIORS) BY PROFESSIONAL COUNSELORS DURING THE FIRST THREE MONTHS OF THE NEW ACADEMIC YEAR. THIS SHALL BE DONE AT THE INSTITUTION AND DEPARTMENT/ COURSE LEVELS. PARENTS AND TEACHERS SHALL ALSO BE INVOLVED IN SUCH SESSIONS.

6.5.3 FULL-TIME WARDEN SHALL BE APPOINTED AS PER THE ELIGIBILITY CRITERIA LAID DOWN FOR THE POST REFLECTING BOTH THE COMMAND AND CONTROL ASPECTS OF MAINTAINING DISCIPLINE, AS WELL AS THE SOFTER SKILLS OF COUNSELING AND COMMUNICATING WITH THE YOUTH OUTSIDE



THE CLASS-ROOM SITUATIONS. WARDENS SHALL BE ACCESSIBLE AT ALL HOURS AND SHALL BE PROVIDED WITH MOBILE PHONES AND THE DETAILS OF THEIR TELEPHONE NUMBER MUST BE WIDELY PUBLICIZED. SIMILARLY, THE TELEPHONE NUMBERS OF THE OTHER IMPORTANT FUNCTIONARIES - HEADS OF INSTITUTIONS, FACULTY MEMBERS, MEMBERS OF THE ANTI-RAGGING COMMITTEES, DISTRICT AND SUB-DIVISIONAL AUTHORITIES AND STATE AUTHORITIES WHERE RELEVANT, SHOULD ALSO BE WIDELY DISSEMINATED FOR THE NEEDY TO GET IN TOUCH OR SEEK HELP IN EMERGENCIES. THE INSTITUTION SHALL REVIEW AND SUITABLY ENHANCE THE POWERS AND PERQUISITES OF WARDENS AND AUTHORITIES INVOLVED IN CURBING THE MENACE OF RAGGING.

FUTHER THE INSTITUTIONS SHALL PROVIDE NECESSARY INCENTIVES FOR THE POST OF FULL-TIME WARDEN, SO AS TO ATTRACT SUITABLE CANDIDATES.

- 6.5.4 FRESHERS SHALL BE LODGED IN A SEPARATE HOSTEL BLOCK, WHEREVER POSSIBLE, AND WHERE SUCH FACILITIES ARE NOT AVAILABLE, THE COLLEGE/INSTITUTION SHALL ENSURE THAT SENIORS' ACCESS TO FRESHERS' ACCOMMODATION IS STRICTLY MONITORED BY WARDENS, SECURITY GUARDS AND COLLEGE STAFF.

AS RAGGING TAKES PLACE MOSTLY IN THE HOSTELS AFTER THE CLASSES ARE OVER IN THE COLLEGE, AROUND THE CLOCK VIGIL AGAINST RAGGING IN THE HOSTEL PREMISES SHALL BE PROVIDED. IT IS SEEN, THAT COLLEGE CANTEENS AND HOSTEL MESSES ARE ALSO PLACES WHERE RAGGING OFTEN TAKES PLACE. THE EMPLOYERS/EMPLOYEES OF THE CANTEENS/MESS SHALL BE GIVEN NECESSARY INSTRUCTIONS TO KEEP STRICT VIGIL AND TO REPORT THE INCIDENTS OF RAGGING TO THE COLLEGE AUTHORITIES IF ANY.

THE SECURITY PERSONNEL POSTED IN HOSTELS SHALL BE UNDER THE DIRECT CONTROL OF THE WARDENS AND ASSESSED BY THEM.

- 6.5.5 PRIVATE COMMERCIALY MANAGED LODGES AND HOSTELS SHALL BE REGISTERED WITH THE LOCAL POLICE AUTHORITIES, AND THIS SHALL BE DONE NECESSARILY ON THE RECOMMENDATION OF THE HEAD OF THE INSTITUTION. LOCAL POLICE, LOCAL ADMINISTRATION AND THE INSTITUTIONAL AUTHORITIES SHALL ENSURE VIGIL ON INCIDENTS THAT MAY COME WITHIN THE DEFINITION OF RAGGING AND SHALL BE RESPONSIBLE FOR ACTION IN THE EVENT OF RAGGING IN SUCH PREMISES, JUST AS THEY WOULD BE FOR INCIDENTS WITHIN THE CAMPUS. MANAGEMENTS OF SUCH PRIVATE HOSTELS SHALL BE RESPONSIBLE FOR ACTION IN THE EVENT OF RAGGING IN SUCH PREMISES, JUST AS THEY WOULD BE FOR INCIDENTS WITHIN CAMPUSES.
- 6.5.6 BESIDES REGISTERING PRIVATE HOSTELS AS STATED ABOVE, THE TOWNS OR CITIES WHERE EDUCATIONAL INSTITUTIONS ARE LOCATED SHOULD BE APPORTIONED AS SECTORS AMONG FACULTY MEMBERS, AS IS BEING DONE BY SOME INSTITUTIONS, SO THAT THEY COULD MAINTAIN VIGIL AND REPORT ANY INCIDENTS OF RAGGING OUTSIDE CAMPUSES AND EN ROUTE WHILE 'FRESHERS' COMMUTE.
- 6.5.7 THE HEAD OF THE INSTITUTION SHALL TAKE IMMEDIATE ACTION ON RECEIPT OF THE RECOMMENDATIONS OF THE ANTI-RAGGING SQUAD. HE/ SHE SHALL ALSO TAKE ACTION SUO MOTU IF THE CIRCUMSTANCES SO WARRANT.

- 6.5.8 FRESHERS WHO DO NOT REPORT THE INCIDENTS OF RAGGING EITHER AS VICTIMS OR AS WITNESSES SHALL ALSO BE PUNISHED SUITABLY.
- 6.5.9 ANONYMOUS RANDOM SURVEYS SHALL BE CONDUCTED ACROSS THE 1ST YEAR BATCH OF STUDENTS (FRESHERS) EVERY FORTNIGHT DURING THE FIRST THREE MONTHS OF THE ACADEMIC YEAR TO VERIFY AND CROSS-CHECK WHETHER THE CAMPUS IS INDEED FREE OF RAGGING OR NOT. THE INSTITUTION MAY DESIGN ITS OWN METHODOLOGY OF CONDUCTING SUCH SURVEYS.
- 6.5.10 THE BURDEN OF PROOF SHALL LIE ON THE PERPETRATOR OF RAGGING AND NOT ON THE VICTIM.
- 6.5.11 THE INSTITUTION SHALL FILE AN FIR WITH THE POLICE /LOCAL AUTHORITIES WHENEVER A CASE OF RAGGING IS REPORTED, BUT CONTINUE WITH ITS OWN ENQUIRY AND OTHER MEASURES WITHOUT WAITING FOR ACTION ON THE PART OF THE POLICE/LOCAL AUTHORITIES. REMEDIAL ACTION SHALL BE INITIATED AND COMPLETED WITHIN THE ONE WEEK OF THE INCIDENT ITSELF.
- 6.5.12 THE MIGRATION/TRANSFER CERTIFICATE ISSUED TO THE STUDENT BY THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL HAVE AN ENTRY, APART FROM THOSE RELATING TO GENERAL CONDUCT AND BEHAVIOUR, WHETHER THE STUDENT HAS BEEN PUNISHED FOR THE OFFENCE OF COMMITTING OR ABETTING RAGGING, OR NOT, AS ALSO WHETHER THE STUDENT HAS DISPLAYED PERSISTENT VIOLENT OR AGGRESSIVE BEHAVIOUR OR ANY INCLINATION TO HARM OTHERS.
- 6.5.13 PREVENTING OR ACTING AGAINST RAGGING SHALL BE THE COLLECTIVE RESPONSIBILITY OF ALL LEVELS AND SECTIONS OF AUTHORITIES OR FUNCTIONARIES IN THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY, INCLUDING FACULTY, AND NOT MERELY THAT OF THE SPECIFIC BODY/ COMMITTEE CONSTITUTED FOR PREVENTION OF RAGGING
- 6.5.14 AS SUCH THE COLLEGE CANTEENS AND HOSTEL MESSES ARE ALSO PLACES WHERE RAGGING OFTEN TAKES PLACE, HENCE THE EMPLOYERS/EMPLOYEES OF THE CANTEENS/MESS SHALL BE GIVEN NECESSARY INSTRUCTIONS TO KEEP STRICT VIGIL AND TO REPORT THE INCIDENTS OF RAGGING TO THE COLLEGE AUTHORITIES, IF ANY.

FURTHER ACCESS TO MOBILE PHONES AND PUBLIC PHONES SHALL BE UNRESTRICTED IN HOSTELS AND CAMPUSES, EXCEPT IN CLASS-ROOMS, SEMINAR HALLS, LIBRARY ETC. WHERE JAMMERS SHALL BE INSTALLED TO RESTRICT THE USE OF MOBILE PHONES.

6.6 MEASURES FOR ENCOURAGING HEALTHY INTERACTION BETWEEN FRESHERS AND SENIORS:-

- 6.6.1 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL SET UP APPROPRIATE COMMITTEES INCLUDING THE COURSE-IN- CHARGE, STUDENT ADVISOR, WARDEN AND SOME SENIOR STUDENTS TO ACTIVELY MONITOR, PROMOTE AND REGULATE HEALTHY INTERACTION BETWEEN THE FRESHERS AND SENIOR STUDENTS.
- 6.6.2 FRESHERS' WELCOME PARTIES SHALL BE ORGANIZED IN EACH DEPARTMENT BY THE SENIOR STUDENTS AND THE FACULTY TOGETHER SOON AFTER ADMISSIONS, PREFERABLY WITHIN THE FIRST TWO WEEKS OF THE BEGINNING OF THE ACADEMIC SESSION, FOR PROPER INTRODUCTION TO ONE ANOTHER AND WHERE THE TALENTS OF THE FRESHERS ARE BROUGHT OUT PROPERLY IN THE PRES-

ENCE OF THE FACULTY, THUS HELPING THEM TO SHED THEIR INFERIORITY COMPLEX, IF ANY, AND REMOVE THEIR INHIBITIONS.

6.6.3 THE MEDICAL COLLEGE/INSTITUTION /UNIVERSITY SHALL ENHANCE THE STUDENT-FACULTY INTERACTION BY INVOLVING THE STUDENTS IN ALL MATTERS OF THE INSTITUTION, EXCEPT THOSE RELATING TO THE ACTUAL PROCESSES OF EVALUATION AND OF FACULTY APPOINTMENTS, SO THAT THE STUDENTS SHALL FEEL THAT THEY ARE RESPONSIBLE PARTNERS IN MANAGING THE AFFAIRS OF THE INSTITUTION AND CONSEQUENTLY THE CREDIT DUE TO THE INSTITUTION FOR GOOD WORK/ PERFORMANCE IS DUE TO THEM AS WELL.

## 7. REGULATORY MEASURES

THE INSPECTING/VISITING COMMITTEES OF MCI SHALL CROSS VERIFY THAT THE MEDICAL COLLEGE/INSTITUTION HAS STRICTLY COMPLIED WITH THE ANTI RAGGING MEASURES AND HAS A BLEMISHLESS RECORD IN TERMS OF THERE BEING NO INCIDENT OF RAGGING DURING THE IMPENDING PERIOD (I.E. FROM EARLIER INSPECTION) OR OTHERWISE.

## 8. AWARDABLE PUNISHMENTS.

### 8.1 AT THE MEDICAL COLLEGE/INSTITUTION LEVEL:

DEPENDING UPON THE NATURE AND GRAVITY OF THE OFFENCE AS ESTABLISHED BY THE ANTI-RAGGING COMMITTEE OF THE INSTITUTION, THE POSSIBLE PUNISHMENTS FOR THOSE FOUND GUILTY OF RAGGING AT THE INSTITUTION LEVEL SHALL BE ANY ONE OR ANY COMBINATION OF THE FOLLOWING:

8.1.1 SUSPENSION FROM ATTENDING CLASSES AND ACADEMIC PRIVILEGES.

8.1.2 WITHHOLDING/WITHDRAWING SCHOLARSHIP/ FELLOWSHIP AND OTHER BENEFITS

8.1.3 DEBARRING FROM APPEARING IN ANY TEST/ EXAMINATION OR OTHER EVALUATION PROCESS.

8.1.4. WITHHOLDING RESULTS

8.1.5 DEBARRING FROM REPRESENTING THE INSTITUTION IN ANY REGIONAL, NATIONAL OR INTERNATIONAL MEET, TOURNAMENT, YOUTH FESTIVAL, ETC.

8.1.6 SUSPENSION/ EXPULSION FROM THE HOSTEL

8.1.7 CANCELLATION OF ADMISSION.

8.1.8 RUSTICATION FROM THE INSTITUTION FOR PERIOD RANGING FROM 1 TO 4 SEMESTERS

8.1.9 EXPULSION FROM THE INSTITUTION AND CONSEQUENT DEBARRING FROM ADMISSION TO ANY OTHER INSTITUTION FOR A SPECIFIC PERIOD.

8.1.10 FINE OF RS. 25,000/- AND RS. 1 LAKH.

8.1.11 COLLECTIVE PUNISHMENT: WHEN THE PERSONS COMMITTING OR ABETTING THE CRIME OF RAGGING ARE NOT IDENTIFIED, THE INSTITUTION SHALL RESORT TO COLLECTIVE PUNISHMENT.

8.2 PENAL CONSEQUENCES FOR THE HEADS OF THE INSTITUTIONS/ADMINISTRATION OF THE INSTITUTION WHO DO NOT TAKE TIMELY STEPS IN THE PREVENTION OF RAGGING AND PUNISHING THOSE WHO RAG

THE AUTHORITIES OF THE INSTITUTION PARTICULARLY THE HEAD OF THE INSTITUTION, SHALL BE RESPONSIBLE TO ENSURE THAT NO INCIDENT OF RAGGING TAKES PLACE IN THE INSTITUTION. IN CASE ANY INCIDENT OF RAGGING TAKES PLACE, THE HEAD SHALL TAKE PROMPT AND APPROPRIATE ACTION AGAINST THE PERSON (S) WHOSE DERELICTION OF DUTY LEAD TO THE INCIDENT. THE AUTHORITY DESIGNATED TO APPOINT THE HEAD SHALL, IN ITS TURN, TAKE PROMPT AND APPROPRIATE ACTION AGAINST THE HEAD.

IN ADDITION TO PENAL CONSEQUENCES, DEPARTMENTAL ENQUIRIES BE INITIATED AGAINST SUCH HEADS INSTITUTIONS / MEMBERS OF THE ADMINISTRATION / FACULTY MEMBERS / NON-TEACHING STAFF, WHO DISPLAY AN APATHETIC OR INSENSITIVE ATTITUDE TOWARDS COMPLAINTS OF RAGGING

8.3 AT THE MCI LEVEL

8.3.1 IMPOSE AN EXEMPLARY FINE OF RS. 1 LAKH FOR EACH INCIDENT OF RAGGING PAYABLE BY ERRING MEDICAL COLLEGE/INSTITUTION TO SUCH AUTHORITY AS MAY BE DESIGNATED BY THE APPROPRIATE GOVT., AS THE CASE MAY BE.

8.3.2 DECLARE THE ERRING MEDICAL COLLEGE /INSTITUTION/ UNIVERSITY AS NOT HAVING THE MINIMUM ACADEMIC STANDARDS AND WARNING THE POTENTIAL CANDIDATES FOR ADMISSION AT SUCH INSTITUTION THROUGH PUBLIC NOTICE AND POSING ON THE MCI WEBSITE.

8.3.3 DECLARE THE ERRING MEDICAL COLLEGE /INSTITUTION/ UNIVERSITY TO BE INELIGIBLE FOR PREFERRING ANY APPLICATION U/S 10A OF THE INDIAN MEDICAL COUNCIL ACT, 1956 FOR A MINIMUM PERIOD OF ONE YEAR, EXTENDABLE BY SUCH QUANTUM BY THE COUNCIL AS WOULD BE COMMENSURATE WITH THE WRONG.

Sd/-  
(LT. COL. (RETD.) DR. A.R.N. SETALVAD)  
SECRETARY

# **COLLEGE RULES & REGULATIONS (Contd.)**

## **2. INTERNAL ASSESSMENT**

The internal assessment in each subject (20% of total marks), calculated as MCI & BFUHS directions, shall be based on:

- a. Day-to-day assessment & evaluation of practicals, students assignment, preparation for seminars, clinical case presentation etc.
- b. Performance in regular periodical examinations.
- c. Conduct of the student both inside and outside the college campus as well as performance of duties allotted,
- d. Attendance in Theory as well as non-theory classes.
- e. A student must secure at least 35% of the total marks fixed for internal assessment in the particular subject in order to be eligible to appear in the University Examination of that subject. However, to pass the examination a student has to secure minimum 50% of total marks in theory and practical examinations separately in each subject as per university regulations. The students must note that if they are allowed to appear the University Examination with only 35% internal assessment, they would have to score approximately 54% marks (instead of 50%), in the University Examination to compensate for the short fall in internal assessment.

## **3. PERIODIC PROGRESS REPORT**

Progress report of each student will be sent periodically to the parents/guardians either by post or e-mail.

# **ACADEMIC AWARDS**

The following criteria have been laid down for Academic awards to MBBS Students:

- i. All awards will be based purely on merit, as per performance in the MBBS Professional examinations.
- ii. Institutional Gold, Silver and Bronze medals will be awarded to first 3 position holders in each MBBS Professional Examination, i.e. First MBBS, Second MBBS, Final MBBS Part-I and Final MBBS Part-II examination.
- iii. Institutional Gold medal will be given to the Best Graduate of the year based on the total marks in all professional examinations.
- iv. Best All Rounder award will be given to a student based on academics and extra curricular performance during the MBBS course.
- v. Merit certificates will be given to first 3 position holders in each subject in the University MBBS Professional Examination.
- vi. Best attendance award will be given to a student based on attendance of the academic year under consideration. A student is eligible for this award only if he has minimum of 95% attendance in all the subjects he studied in the year under consideration.
- vii. Best Intern award will be given to a student after successful completion of internship. It is based on the scores student gets in the logbooks.

# THE LIBRARY

## 1. GENERAL INFORMATION

- a. The College Library has a large number of books with a wide range of topics in Medical Sciences. Many foreign and national medical journals of different specialities are available for members.
- b. The working hours of the library are 8.00 A.M. - 2.00 A.M. and 9.00 A.M. to 11.30 P.M. on sundays/holidays.
- c. Students are not allowed to use the library during class hours.
- d. The students shall observe the following general rules of the library
  - i) Put mobile phone on silent mode before entering the library.
  - ii) Personal bags are not permitted in the library. These should be placed on the racks placed near the entrance of the library.
  - iii) No eatable/water bottle is permitted in the library.
  - iv) Silence and decorum must be maintained in the library. Any infringement of this rule will result in serious disciplinary action.
  - v) Browse news papers and magazine at the earmarked place only.
  - vi) Use of internet facilities in the library is subject to the rules and regulations.
  - vii) Take personal book/s and other paraphernalia while leave the library, library staff will not be responsible for any loss.
  - viii) Leave the library 10 minutes before the scheduled closing time.

### Rules for issue and return of library documents

- a. The student must deposit the prescribed security in order to be eligible to use the library.
- b. Every student shall be issued a borrower's card to be stamped and signed by the librarian, each time a book is issued or returned. If borrower's card is lost, duplicate card can be obtained from the office of Dean Academics on the prescribed payment.
- c. Each student is entitled to get two books issued for 14 days. If any borrower does not return the issued book at the given time, he/she shall be liable to pay a fine of ₹ 5/- per book for each extra day. The issued books can be reissued twice provided they are not required by any other user.
- d. Reference books/thesis/journals/CD/DVD-ROMs/magazines and newspapers shall not be issued. These are for reading purpose in the library only.
- e. Books from the reference section are issued for reading in the library only, provided, the borrower carrying his/her library card/identity card.
- f. Any user who loses, defaces or damages library documents shall be liable to pay the cost of the same at the prevailing price. In case of book having multiple volumes and one volume is lost/damaged which is not available in the market, the cost of the whole set of volumes shall be recovered.

# HOSTEL REGULATIONS

## 1. ACCOMMODATION

Good accommodation is provided separately for boys and girls. Special accommodation for NRI students is available in both the hostels on additional charges.

Facilities provided in the NRI Blocks are:

1. A spacious room with emulsion painted walls, full-sized cupboard and attached bathroom, with European W.C.
2. Fan and Air conditioner.
3. Bed Tables, Chair and Dressing Stool.
4. Tube lights and special lights for dressing and bedside tables.
5. Points for Computer, Telephone, Fridge and TV.
6. Geysers.
7. Shower and wash basin with the facility of hot and cold running water.

## 2. HOSTEL RULES FOR BOYS AND GIRLS

- a. The hostellers are required to follow the hostel instructions as given below as well as the rules amended from time to time. An undertaking in the prescribed form shall be submitted by each hostel applicant.
- b. Rooms are allotted on the basis of the criteria/procedure laid down by the Principal from time to time. **No changes in room occupancy shall be affected during the same semester.**
- c. The student, at the time of admission to the hostel, must show the receipt of the Hostel Fee and Room Rent paid to the Warden to his/her satisfaction, without which the accommodation in the hostel shall not be allotted.
- d. No student is allowed to keep any unauthorized person, including another DMCH student, in his/her room without the prior written permission of Hostel Warden/Supdt. Any infringement of these rules shall result in expulsion from the hostel.
- e. Hostellers are NOT allowed to use electric heater or any other electrical appliance run by power other than the ones specified elsewhere in this Prospectus. For the use of Air Cooler/Heater/Refrigerator/TV/heating iron/Air conditioner prior written permission from Principal must be obtained and extra charges paid. If a hosteller is found to use any such electrical appliance without written permission from the Principal, the same shall be confiscated and guilty hosteller fined. He/she will also be liable to be expelled from hostel.
- f. Hostellers will be held fully responsible for any loss or damage to the electrical fittings furniture etc. in their room(s).
- g. Hostellers should avoid keeping expensive jewellery items or cash in their rooms. In case of theft of any of these items, the institution shall not be responsible.
- h. Hostellers wishing to absent themselves from the hostel after closing time of gates, except when on duty, shall obtain a permit from the Warden and sign a register kept by the Warden stating their whereabouts and the expected time of return to the hostel.
- i. The hostel gates will be closed from 9.00 PM - 6.00 AM. Prior permission in writing will be required for entry beyond this time.

- j. **Library Timings** : Those availing facilities for library can enter the hostel latest by 10 pm on production of the prescribed slip from the librarian. The fresh MBBS graduates (1st year) will be allowed to avail this facility only after 3 months.
- k. No Hosteller shall be absent from the hostel without written permission of the Warden/ Superintendent. Residents wishing to visit friends or relatives allowed by the parents, even on holidays, are required to obtain the written permission of the Warden. Any liability arising out of violation of this rule by any hosteller shall NOT lie with the Institution.
- l. The room of any hosteller is liable to be inspected by the authorities including Senior Warden and Junior Warden at any time of day or night.
- m. **Any student found in possession of or having taken alcoholic drinks or any kind of narcotic/intoxicating drugs shall be expelled from the hostel.**
- n. **Discovery of any lethal weapons or fire-arms on the person or in possession of a student or those creating indiscipline in hostel shall face expulsion from the college and hostel immediately.**
- o. All the hostellers are required to take their meals in the mess and no meal will be served in the rooms except in medical emergencies.
- p. No hosteller shall misbehave with the mess/canteen employees under any circumstances. Any complaint against employee(s) must be brought to the notice of the warden.
- q. Any illness must be reported to the Warden by the student concerned at once.
- r. No hosteller shall create any disturbance or nuisance in any form for the fellow hostellers. The use of radios/TVs/Stereos/Music Systems after 11 pm, resulting in disturbance to fellow hostellers, is NOT permitted.
- s. Lady visitors to Boy's hostel and male visitors to Girls' hostel are permitted only in the Guest Room. They are NOT allowed to visit any hostel room under any circumstances.
- t. **Hostellers may submit passport-size photographs of two relatives of the same gender for making Identity Cards so that they can visit their rooms. The visitors must present the identity cards at the Hostel Entrance and make the necessary entry in the register kept for the purpose.**
- u. All students are required to attend classes regularly and are required to leave the hostel by the start of class hours on all working days. Students staying back in the hostels during class hours are liable for an explanation/punishment for their absence from the classes.
- v. Any celebration (birthday party/passing out) in the hostel premises may be held only after prior written permission from Hostel Supdt./Warden. Any unauthorised gathering will attract strict disciplinary action.
- w. Any situation not covered by these rules shall be decided by the Principal.

### 3. ADDITIONAL RULES FOR GIRLS

- a. The parents will write to Principal, at the time of hostel admission, the names and addresses of the relatives/friends who would visit the girl students or with whom she can stay overnight.
- b. Any hosteller who wants to go home for any reason, shall first obtain permission from the Hostel Superintendent and, on the basis of that, she shall seek the Warden's permission to leave the hostel, failing which the entire responsibility will be that of the student and the



parents concerned. However in such an event, the Principal has the power to impose a penalty.

- c. No male student will be permitted in the girls hostel with any excuse including Holi or Diwali celebrations etc.
- d. Attendance will be taken between 9.00 P.M. -9.30 P.M. daily in the Hostel.
- e. All girl residents going out of hostel between 6.00 PM to 6.00 AM are required to make an entry into the IN-OUT Register kept at the hostel gate with the security guard.
- f. Bus service is provided from the Girls' hostel to college campus and back at specified times.

#### **4. HOSTEL FACILITIES**

Besides indoor games in common room, the following facilities are also available. Many more are being added.

##### **a. Girls' Hostel:**

- i) Common Room
- ii) Reading Room
- iii) TV Room
- iv) Gymnasium
- v) Beauty parlor
- vi) Launderette
- vii) Indoor (Carrom, Tablet Tennis, Chess)
- viii) Outdoor (Badminton)

##### **b. Boys' Hostel:**

- i) Common Room
- ii) TV Room
- iii) Gymnasium
- iv) Indoor games (Carrom, Table Tennis, Chess)
- v) Outdoor games (Badminton)

# TEACHING FACULTY

Name	Designation	Qualification
<b>Anatomy</b>		
Dr. Poonam Singh	Professor & Head	MS
Dr. Hitant Vohra	Professor	MS
Dr. Anu Sharma	Associate Prof.	MS
Dr. Ajay Kumar	Associate Prof.	MS
Dr. Sonia Singh	Associate Prof.	MS
Ms. Anshu Soni	Assistant Prof.	M.Sc.
Dr. Seema Gupta	Assistant Prof.	MS
<b>Physiology</b>		
Dr. Lily Walia	Professor & Head	MD
Dr. Manjit K. Narula	Professor	M.Sc., Ph.D.
Dr. Vidushi Gupta	Professor	MD
Dr. Hem Lata	Associate Prof.	MD, DNB
Dr. Joginder Sidhu	Associate Prof.	MD
Dr. Garima Sharma	Associate Prof.	MD
Ms. Sonika Pathania	Assistant Prof. (Biophysics)	M.Sc.
<b>Biochemistry</b>		
Dr. Navjot Kaur	Professor & Head	MD
Dr. Renuka Sood	Professor	M.Sc., Ph.D.
Dr. Indu Verma	Associate Prof.	M.Sc., Ph.D.
Dr. Satinder Kaur	Associate Prof.	M.Phil, Ph.D.
Dr. Navpreet Kaur	Associate Prof.	MD
Dr. Ekta Bansal	Assistant Prof.	MD
<b>Pharmacology</b>		
Dr. Sandeep Kaushal	Professor & Head, Asstt. Dean Academics	MD, MAMS
Dr. Shalini Arora	Professor	MD
Dr. Kanchan Gupta	Associate Prof.	MD, DNB
Dr. Bharti Gupta	Associate Prof.	MD, DNB
Dr. Kirandeep Kaur	Assistant Prof.	MD
<b>Pathology</b>		
Dr. V. Malhotra	Professor & Head	MD
Dr. Neena Sood	Professor	MD
Dr. Balbir Singh Shah	Professor & Med. Supdt.	MD
Dr. Harpreet Kaur	Professor	MD
Dr. Monika Saluja	Associate Prof.	MD
Dr. Bhavna Malhotra	Associate Prof.	MD

<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
Dr. Pavneet Kaur	Associate Prof.	MD
Dr. Preeti Bajaj	Associate Prof.	MD
Dr. Puneet Singla	Assistant Prof.	MD
<b>Immuno Haematology &amp; Blood Transfusion</b>		
Dr. Amar Jit Kaur	Professor & Head	MD
Dr. Rajesh Kumar	Associate Prof.	MD
Dr. Sonia Singla	Assistant Prof.	MD
<b>Microbiology</b>		
Dr. Deepinder Kaur	Professor & Head	MD
Dr. Rama Gupta	Associate Prof.	M.Sc., Ph.D.
Dr. Veenu Gupta	Associate Prof.	MD
Dr. Pooja Suri	Assistant Prof.	MD
<b>Community Medicine</b>		
Dr. Anurag Chaudhary	Professor & Head	MD
Dr. R.K.Soni	Professor (Statistics)	Ph.D., PPGDHFV, PEd
Dr. Sarit Sharma	Associate Prof.	MD
Dr. Sangeeta Girdhar	Associate Prof.	MD
Dr. Mahesh Satija	Associate Prof.	MD
Dr. Pushapindra Kaushal	Assistant Prof.	MD
<b>Forensic Medicine</b>		
Dr. Gautam Biswas	Professor & Head	MD
Dr. Virendar Pal Singh	Associate Prof.	MD
<b>Dermatology</b>		
Dr. Alka Dogra	Professor & Head	MD
Dr. Sunil Kumar Gupta	Professor	MD
Dr. Sukhjot Kaur	Assistant Prof.	MD
<b>General Medicine</b>		
Dr. Sandeep Puri	Professor & Head, Med. Supdt.	MD
Dr. Dinesh Gupta	Professor	MD
Dr. H.S.Pannu	Professor	MD
Dr. Rajesh Mahajan	Professor	MD
Dr. Vandana Midha	Professor	MD
Dr. Gautam Ahluwalia	Professor	MD
Dr. Dinesh Jain	Associate Prof.	MD
Dr. Harmeet Pal S. Dhooria	Associate Prof.	MD

<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
Dr. Narender Pal Jain	Associate Prof.	MD
Dr. Sandeep Chhabra	Assistant Prof.	MD
Dr. Vipin Kumar	Assistant Prof.	MD
Dr. Amit Bery	Assistant Prof.	MD
Dr. Vikas Garg	Assistant Prof.	MD
Dr. Lalit Kumar	Assistant Prof.	MD
<b>Emergency Medicine</b>		
Dr. Pankaj Seth	Assistant Prof.	MD
Dr. Savita Jain	Assistant Prof.	MD
<b>Pulmonary Medicine</b>		
Dr. Jagdeep Whig	Professor & Head, Vice Principal	MD, MNAMS
Dr. U.P.P.S.Sidhu	Professor	MD, DM
Dr. Anil Kumar	Assistant Prof.	MD
<b>Cardiology</b>		
Dr. G.S.Wander	Professor & Head	MD, DM
Dr. Naresh K. Sood	Professor	MD, DM
Dr. Bishav Mohan	Professor	MD, DM
Dr. Naved Aslam	Associate Prof.	MD, DM
Dr. Shibba Takkar	Assistant Prof.	MD, DM
<b>Endocrinology</b>		
Dr. Parminder Singh	Professor	MD, DM
Dr. Naveen Mittal	Professor	MD, DM
Dr. Manikant Singla	Assistant Prof.	MD, DM
<b>Gastroenterology</b>		
Dr. Ajit Sood	Professor & Head	MD, DM
Dr. Rajoo Singh Chhina	Professor & Dean Academics	MD, DM, FAMS
Dr. Sandeep Singh Sidhu	Professor	MD, DM
Dr. Varun Mehta	Associate Prof.	MD, DM
<b>Nephrology</b>		
Dr. Jasvinder S. Sandhu	Professor	MD, DM
Dr. Vikas Makkar	Assistant Prof.	MD, DM
<b>Neurology</b>		
Dr. Gagandeep Singh	Professor & Head	MD, DM
Dr. Rajinder Bansal	Professor	MD, DM
Dr. Birinder Singh Paul	Assistant Prof.	MD, DM

<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
<b>Medical Oncology</b>		
Dr. Jagdev S. Sekhon	Professor	MD, DM
Dr. Devinder Singh Sandhu	Associate Prof.	MD, DM
<b>Immunology</b>		
Dr. Parshant Aggarwal	Assistant Prof.	MD, DM
<b>Psychiatry</b>		
Dr. Ranjive Mahajan	Professor & Head	MD
Dr. B.P.Mishra	Professor (Clinical Psychology)	MSc., M.Phil, Ph.D.
Dr. Navkiran S. Mahajan	Associate Prof.	MD
Dr. Rupesh Chaudhary	Assistant Prof.	MD
<b>Pediatrics</b>		
Dr. Harmesh S. Bains	Professor & Head	MD, MAMS
Dr. Daljit Singh	Professor & Principal	MD, DCH, FIAP, MAMS, DIM
Dr. Praveen C. Sobti	Professor	MD, DCH
Dr. Puneet A. Pooni	Professor	MD
Dr. Deepak Bhat	Associate Prof.	MD
Dr. Gurdeep Singh Dhooria	Assistant Prof.	MD
Dr. Siddharth Bhargava	Assistant Prof.	MD
<b>General Surgery</b>		
Dr. Jaspal Singh	Professor & Head	MS, DNB, MAMS
Dr. Kuldip Singh	Professor	MS, FRCS
Dr. Jasdeep Singh	Professor	MS
Dr. Chiranjiv Singh	Professor	MS
Dr. Prabhdeep S.Nain	Associate Prof.	MS
Dr. Atul Mishra	Associate Prof.	MS, FRCS
Dr. Sanjeev K. Singla	Associate Prof.	MS
Dr. Ravinder Pal Singh	Associate Prof.	MS
Dr. Harish Matta	Associate Prof.	MS
Dr. Ashish Ahuja	Assistant Prof.	MS
Dr. Varun Gupta	Assistant Prof.	MS
Dr. Munish Kumar Trehan	Assistant Prof.	MS
Dr. Amandeep Singh Nar	Assistant Prof.	MS
<b>Pediatric Surgery</b>		
Dr. R.J. Singh	Professor	MS, M.Ch.
Dr. Sushil Budhiraja	Professor	MS, M.Ch.
<b>G.E. Surgery</b>		
Dr. Satpal Singh	Professor	MS, M.Ch.
Dr. Pankaj Sihag	Assistant Prof.	MS. M.Ch.

<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
<b>Surgical Oncology</b>		
Dr. Gurpreet Singh Brar	Associate Prof.	MS, M.Ch.
<b>Neurosurgery</b>		
Dr. Rakesh Kumar Kaushal	Professor & Head	MS, M.Ch.
Dr. Ashwani Kumar Chaudhary	Professor & Med. Supdt.	MS, M.Ch.
Dr. Gulzar Gupta	Assistant Prof.	MS, M.Ch.
Dr. Vishnu Gupta	Assistant Prof.	MS, M.Ch.
<b>Plastic Surgery</b>		
Dr. Sanjeev K. Uppal	Professor & Head	MS, M.Ch.
Dr. Rajinder K. Mittal	Professor	MS, M.Ch.
Dr. Ramneesh Garg	Assistant Prof.	MS, M.Ch.
<b>Urology</b>		
Dr. Sandeep Sharma	Professor & Head	MS, M.Ch.
Dr. Baldev S.Aulakh	Professor & Head, Transplant Unit	MS, M.Ch.
Dr. Arvind Goyal	Assistant Prof.	MS, DNB
<b>Cardiovascular &amp; Thoracic Surgery</b>		
Dr. Rajeev Kumar	Professor & Head	MS, M.Ch.
Dr. Vikram Pal Singh	Associate Prof.	MS, M.Ch.
Dr. Munish Aggarwal	Assistant Prof.	MS, M.Ch.
<b>Obstetrics &amp; Gynaecology</b>		
Dr. B.K.Gill	Professor & Head	MD
Dr. Promila Jindal	Professor	MD
Dr. Alka Satija	Associate Prof.	MD
Dr. Sunita Goyal	Associate Prof.	MD
Dr. Sunil Juneja	Associate Prof.	DNB, MNAMS
Dr. Ashima Taneja	Associate Prof.	MD
Dr. Suman Puri	Associate Prof.	MD
Dr. Shweta Gupta	Associate Prof.	MD
Dr. Pooja Khanna	Assistant Prof.	MD
<b>Orthopaedics</b>		
Dr. Mohammad Yamin	Professor & Head	MS
Dr. Rajnish Garg	Professor	MS
Dr. Harpal Singh Selhi	Associate Prof.	MS
Dr. Sanjeev Mahajan	Associate Prof.	MS
Dr. Deepak Jain	Assistant Prof.	MS
Dr. Pankaj Mahindra	Assistant Prof.	MS

<b>Name</b>	<b>Designation</b>	<b>Qualification</b>
<b>Ophthalmology</b>		
Dr. G. S. Bajwa	Professor & Head	MS
Dr. Dinesh Garg	Professor	MS, MAMS
Dr. Sumeet Chopra	Associate Prof.	MS, DNB
<b>ENT</b>		
Dr. Hemant Chopra	Professor & Head	MS, DLO
Dr. Manish Munjal	Professor	MS, DNB, MAMS
Dr. Kapil Dua	Associate Prof.	MS
<b>Radiodiagnosis</b>		
Dr. Kavita Saggar	Professor & Head	MD
Dr. Parambir Sandhu	Professor	MD, DMRD
Dr. Archana Ahluwalia	Professor	MD
Dr. Samarjit Kaur	Assistant Prof.	MD
Dr. Vishal Kalia	Assistant Prof.	MD
Dr. Kamini Gupta	Assistant Prof.	MD
Dr. Ritu Dhawan	Assistant Prof.	MD
<b>Anaesthesia</b>		
Dr. Sunil Katyal	Professor & Head	MD
Dr. Parshotam Lal Gautam	Professor	MD, DNB
Dr. Dinesh Sood	Professor	MD
Dr. Anju Grewal	Professor	MD
Dr. Suneet K. Kathuria	Professor	MD
Dr. Mirley Rupinder Kaur	Associate Prof.	MD
Dr. Shikha Gupta	Associate Prof.	MD
Dr. Anurag Tewari	Associate Prof.	MD
Dr. Geeta Tayal	Assistant Prof.	MD
Dr. Namrata	Assistant Prof.	MD
Dr. Neeru Luthra	Assistant Prof.	MD
Dr. Sandeep Kundra	Assistant Prof.	MD
Dr. Kamakshi	Assistant Prof.	MD
<b>Dentistry</b>		
Dr. Namita	Professor & Head	MDS
Dr. Rita Rai	Associate Professor	MDS
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