Annual College Convocation - 2012
Instructions for Fresh Graduates

The Annual College Convocation will be held on Saturday, 10 Mar 2012 at 12.30 PM in the Dumra Auditorium. Prof. K. K. Talwar, Chairman, Board of Governors, Medical Council of India, New Delhi has very kindly consented to deliver the Convocation Address. In this context, the following may please be noted:

Attendance: You are required to fill a form in the office of Dean Academics. If you have already obtained the degree directly from the University, you are required to submit it to the office of Dean Academics by 5th March 2012 in order to receive it during the Convocation.

Gowns: Academic Gowns will be available from Dumra Auditorium on 9th March 2012 from 11.00 AM onwards on the payment of Rs. 200/- as Security (Rs. 150/- Refundable).

Dress Code: You must be attired in the following formal dress:
   a. Males: Light-colored, but not white, shirt with dark-coloured tie, dark trousers and polished leather shoes.
   b. Females: Light coloured, but not white, dupatta suit/sari

Rehearsal: Compulsory Rehearsal will be held on 10th March 2012 at 8.30 AM. You will NOT be allowed to receive your degree/prize(s) if you fail to attend the rehearsal.

Photograph: Group Photograph will be held on 10 March 2012 immediately after rehearsal inside Dumra Auditorium

Convocation: You must occupy your allotted seat at 12.15 PM and must remain seated till the Faculty Procession recedes after the convocation. At no point of time should you sit with your parents, guardians or friends.

Protocol for Receipt of degrees: You must take your assigned seat in the Auditorium. You will be asked to stand near the stage in a queue before your turn for receipt of Degree/Prize comes. As soon as your name is announced by the Vice-Principal/Dean Academics, you should start walking towards the Principal. On the way,
   a. You should first bow to the dignitaries on the stage, proceed to the Principal and wish him with folded hands.
   b. You should shake hands with the Principal if and when offered.
   c. The degree should be received with both hands
   d. While receiving the degree/prize you should turn slightly in order to face the camera.
   e. After receiving degree you should proceed along the specified route.

Photography: Adequate arrangements will be there. Private cameras will NOT be allowed. You may give your order for the copies of photographs to the official photographer.

Your parents are invited to attend the program to relish your moment of glory. You and your parents are also requested to join for lunch after the convocation. Kindly confirm the participation of your parents to office of Dean Academics by 7th March 2012.

Dr. Rajoo S. Chhina             Dr. Daljit Singh
Dean Academics                  Principal